

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

WEDNESDAY 13 JANUARY 2021
7.00 PM

Venue: [Peterborough City Council's YouTube Page](#)

Contact: david.beauchamp@peterborough.gov.uk, 01733 384628

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**
At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.
Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Growth, Environment and Resources Scrutiny Committee Meeting Held on 10 November 2020** 3 - 10
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**
The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Portfolio Progress Report from the Cabinet Member for Strategic Planning and Commercial Strategy and Investments** 11 - 74
6. **Culture and Leisure Services in Peterborough** 75 - 80
7. **Monitoring Scrutiny Recommendations** 81 - 86

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8. **Forward Plan of Executive Decisions** 87 - 134
9. **Work Programme 2020/2021** 135 - 142
10. **Date of Next Meeting**

10 February 2021 – Joint Scrutiny of the Budget
10 March 2021 – Growth, Environment and Resources Scrutiny Committee

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Committee Members:

Councillors: C. Harper (Chairman), K. Aitken, R. Brown, C. Burbage, G. Casey (Vice Chairman),
A. Ellis, Judy Fox, J. Howard, H. Skibsted, C. Wiggin and I. Yasin

Co-opted Member: Parish Councillor Keith Lievesley

Substitutes: Councillors: A. Joseph, S. Qayyum and N. Sandford

Further information about this meeting can be obtained from David Beauchamp on telephone
01733 384628 or by email – david.beauchamp@peterborough.gov.uk

**MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY
COMMITTEE MEETING
HELD AT 7PM, ON
TUESDAY, 10 NOVEMBER 2020
VIRTUAL MEETING VIA ZOOM**

Committee Members Present: Cllrs C. Harper (Chair), K. Aitken, R. Brown, C. Burbage, G. Casey (Vice-Chair), A. Ellis, Judy Fox, J. Howard H. Skibsted, C. Wiggin, I. Yasin
Co-opted Member: Parish Councillor Keith Lievesley

Officers Present: Steve Cox – Executive Director, Place and Economy
Charlotte Palmer – Group Manager, Transport and Environment
James Collingridge – Head of Environmental Partnerships
Richard Pearn – Head of Waste, Resources and Energy
Pete Carpenter – Acting Corporate Director, Resources
David Beauchamp – Democratic Services Officer

Also Present: Cllr Marco Cereste – Cabinet Member for Waste, Street Scene and the Environment
Cllr Nick Sandford – Liberal Democrat Group Leader
Alex Gee – Operations Director, NPS
Felicity Paddick – Manager, Estates and Valuation, NPS

16. APOLOGIES FOR ABSENCE

No apologies for absence were received.

17. DECLARATIONS OF INTEREST

No declarations of interest were received.

**18. MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY
COMMITTEE MEETING HELD ON 28 SEPTEMBER 2020**

The minutes of the Growth, Environment and Resources Scrutiny Committee meeting held on 28 September 2020 were agreed as a true and accurate record.

19. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

**20. PORTFOLIO PROGRESS REPORT – CABINET MEMBER FOR WASTE, STREET
SCENE AND THE ENVIRONMENT**

The report was introduced by the Cabinet Member for Waste, Street Scene and Environment, accompanied by the Head of Environmental Partnerships, the Head of Waste, Resources and Energy and the Group Manager – Transport and Environment. The

report provided updates on the progress of items under the responsibility of the Cabinet Member.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members suggested that some fly-tipping might be caused by people not realising it was illegal due to a language barrier and suggested the translation of anti-fly-tipping campaigns into different languages. Officers responded that fly-tipping signs could not be translated into every language but pictorial signs could be used instead. The Council worked with community groups and connectors to communicate the message that fly-tipping was illegal.
- Members referred to section 4.5.1 on page 16 of the reports pack and asked what the Council could do to improve recycling rates. The Cabinet Members responded that this was a difficult issue but the Council was doing everything it could to facilitate recycling. £48,000 was saved for every 1% of waste recycled so there were financial as well as environmental incentives for doing so. The new Household Recycling Centre (HRC) was performing well. The Head of Waste, Resources and Energy added that recycling performance had been affected by the COVID-19 pandemic and the associated closure of the HRC for a period of time. Performance was good when this was taken into account. Section 4.5.6 on page 17 of the reports pack contained information on alignment with the Government's developing Resources and Waste Strategy and with the work with partners in RECAP. This would be a major change in waste management and the Council and partners had been in consultation for some time. A second round of consultation would start in March 2021 with the aim of improving recycling rates on a national and local basis.
- Members referred to section 4.5.4 on page 16 of the reports pack and commented that they had not seen visible signage educating people on how to dispose of waste. Could education be delivered remotely given the pandemic? Officers responded that ordinarily a great deal of education work would take place but this was not currently possible due to COVID. The Keep Britain Tidy campaign had provided posters and images to tackle littering. Online tutorials were provided via RECAP.
- Members suggested that signage regarding community litter picks should be placed around Community Centres.
- Members asked when the Council would encourage higher fines for fly-tipping. The Cabinet Member responded that on-the-spot fines were limited by law but a judge could impose a fine of up to £25,000. The cost of a fine was often less than the cost of disposing of waste legally. The Council was lobbying to change this.
- Members requested that the Cabinet Member for Waste, Street Scene and the Environment asks Aragon Direct Services to provide feedback to councillors when their fly-tipping reports were dealt with.
- Members requested that the Head of Environmental Services liaises with the Prevention and Enforcement Team to establish if any fly-tipping fines had been issued.
- A cyclical schedule was in places for street sweeping and leaf collection and Aragon Direct Services had started this work. Members were encouraged to inform officers if sweeping was needed in a particular area ahead of schedule.
- Members asked for information on the Council's litter picking programme outside the City Centre. Officers responded that the City Centre was classified as a high intensity cleansing area with a dedicated team. There were also medium density cleansing areas with more frequent visits, which were generally shopping areas in outer areas of the City. The majority of the City was a low density cleansing area with cyclical visits. This service would be tailored depending on the problems in different areas. Larger sweepers would clear the roadside. These would be

- followed up by smaller sweepers and hand litter pickers to collect litter that the larger sweepers could not, e.g. due to parked cars and on pathways.
- Members asked why there had only been a limited opportunity to use CCTV cameras. Officers responded that the use of cameras was subject to data protection and Regulation of Investigatory Powers Act (RIPA) restrictions but the cameras had been purchased and used by the P.E.S. team.
 - Members requested that the Head of Environmental Partnerships asks the PES team if they could provide councillors with confidential reports when covert cameras were installed in fly-tipping hotspot areas in their ward
 - Members asked if there had been any changes to waste collection in light of the second national lockdown. Officers responded that the HRC would remain open and all collections would continue but prioritisation would be needed if Aragon staff had to self isolate in large numbers. Recreational sport facilities had to close.
 - Members challenged the assertion that lower recycling rates were caused by the pandemic and felt that the Council's performance was poor and had declined relative to other areas. Based on the figure of a £48,000 saving per 1% extra recycling performance, the failure to reach the target set in 2007 of a 65% recycling rate would mean that the Council had lost £1,250,000. Members asked what would be done to improve performance. Officers responded that a briefing note previously issued to the Committee indicated that the City Council performed well compared with authorities with similar demographics. Recycling had also become more difficult on a national level due to the lighter weight of packaging. The Government's Recycling and Waste Strategy aimed to ensure that Councils' services could improve recycling rates. Local authorities were at the end of the 'value chain' so there needed to be an emphasis on materials being made easier to recycle in the first instance. Work was underway with DEFRA and RECAP to consider how to achieve this.
 - Tetra Paks could be recycled in Cambridgeshire and Peterborough despite the difficulties in processing them though this was not the case everywhere. It was of key importance that packaging producers considered the recyclability of their containers.
 - The Cabinet Member encouraged members to come forward with any suggestions for improving the Council's recycling rates and highlighted that Peterborough was ranked at approximately 190 out of 345 councils. Many authorities had worse performance.
 - Members asked how long information on 'safe traders' had been on the Council's website and if this had resulted in a reduction in fly-tipping. Officers responded that this page was new and they hoped to attract new companies to add to the list. There had yet to be a significant impact.
 - Members praised the work of Westcombe Engineering, which had continued during the pandemic.
 - Members asked when fly-tipping issues in Norwood Lane would be resolved. Officers responded that the road was currently closed off due to development work. When this was completed, the lane would be cleared.
 - All shrubbery would be pruned annually but this would take place more frequently if it was impeding the highway.
 - Members asked if FixMyStreet fly-tipping reports could be monitored and their clearance assessed against Key Performance Indicators (KPIs), e.g. the proportion of reports collected within 48 hours. Officers responded that the system was not yet fully integrated but Aragon were working with the I.T. team to resolve this. Indirect reporting took place via Peterborough Direct but the 48 hour period for collection started when the issue was logged in the Bartec software. Reported issues could be followed up when required.
 - Members enquired about carbon-negative actions the Council could take. The Cabinet Member responded that green walls were currently being considered though cost could be a prohibitive factor.

- Members enquired about the costs involved when waste was not recycled, e.g. landfill costs. Officers responded that the figure of a £48,000 saving per 1% of waste recycled was accurate.
- Members referred to section 4.5.1 on page 16 of the reports pack and expressed concern that the reduction in the number of brown bin subscribers might continue in light of the proposal to increase charges in the Budget. The Cabinet Member responded that the Council did not make a profit from the brown bin service and it represented good value for money. Alternative savings would need to be found if this proposal was removed from the budget.
- Some members suggested that the cost of processing increased levels of non-recyclable waste could offset the proposed budget savings and that an assessment of the possibility of scrapping the brown bin charge should be undertaken.
- It was hoped that the backlog of birth registrations at the Register Office would be cleared by the end of December. Emergency appointments were offered if necessary.
- The Cabinet Member suggested it was unlikely that the St. Peters Arcade would re-open due to safety concerns. Disabled parking bays had been relocated accordingly.
- Members expressed concerns about this closure becoming permanent, especially in light of the potential environmental impact of closing a major pedestrian thoroughfare. Members requested a full public consultation before a final decision on closure. The Cabinet Member stated that he did not feel there would be an impact of the closure on transportation on the City. The increase in footfall on Bridge Street would benefit businesses. Although the initial closure was temporary, the subsequent benefits experienced might mean that the arcade does not open again.
- A report on Peterborough's plans for a Café Culture was being produced and mitigation measures against the possible safety risk of large numbers of people sitting outside were being considered.
- Councillor Ellis proposed that the Committee should establish a Task and Finish Group on Recycling. The Executive Director and Democratic Services Officer suggested that the proposal be considered in more detail outside the meeting due to limited officer availability. There was no seconder and the recommendation was therefore defeated.
- Various suggestions were made to improve the Council's environmental credentials covering themes such as sustainable transport, energy, tree planting, cycle racks and links between Council decisions and their climate impacts. The Cabinet Member responded that he agreed with these ideas, even if there were disagreements of how to achieve them. Funding would always be a challenge.
- Members praised the work of the Council in improving the biodiversity area at the John Clare Recreation Ground.

ACTIONS AGREED:

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to note the contents of this report and

- Requested that the Cabinet Member for Waste, Street Scene and the Environment asks Aragon Direct Services to provide feedback to councillors when their fly-tipping reports were dealt with.
- Requested that the Head of Environmental Services liaises with the Prevention and Enforcement Team to establish if any fly-tipping fines have been issued.
- Requested that the Head of Environmental Partnerships provides a briefing note on fly-tipping performance compared with Key Performance indicators (KPIs).
- Requested that the Head of Environmental Partnerships promotes the message to the public that achieving higher recycling rates leads to financial savings.

- Requested that the Head of Environmental Partnerships asks the PES team if they could provide councillors with confidential reports when covert cameras were installed in fly-tipping hotspot areas in their wards.

21. RURAL ESTATES UPDATE

The report was introduced by the Manager - Estates and Valuations (NPS), the Operations Director (NPS) and the Acting Corporate Director, Resources. The report was presented at the request of the Committee to provide an update on the Rural Estate as a whole.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the loss of the Basic Payment Scheme (BPS) for farmers after Brexit and commented that they believed alternative sources of funding were being made available, such as the Countryside/Environmental Stewardship and Environmental Land Management (ELM) schemes, so farmers would not be left without money. Officers agreed but stated that detailed plans for replacement funding was not yet available. The BPS would be phased out between 2021 and 2027. Trials of a new scheme would run from 2021 to 2024 and one of Peterborough's tenant farmers would take part in this through Linking Environment and Farming (LEAF).
- Members asked about plans to improve the environmental credentials of the rural estates. Officers responded that working groups begun had been established of tenants and councillors to investigate how to contribute to the City's ambition for net zero carbon by 2030. Tenants were very willing to participate in this process but did have specific preferences, e.g. smaller wind turbines and building-mounted solar panels. Although some tenants were willing to accommodate tree and hedge planting, some were holding back until details of grant funding were known. There was a proposal for one tenant to run a pilot scheme for many of these measures.
- Some members in section 5. Consultation were listed due to be being relevant Cabinet Members.
- Rents were largely in line with market rates. Rent review notices had been served to five tenants to bring them in line with the market.
- Members enquired about the impact of the required additional investment on the Council's budget. Officers responded that a condition survey would be undertaken, with the potential to spread work over a five-year programme. All stock needed to be up to standard.
- Some Members felt that the Council's plans for tree planting were inadequate. Planting trees did not necessarily involve taking agricultural land out of use due to the potential for agroforestry. Members also commented that ground mounted solar panels should be considered alongside those mounted on buildings. Officers responded that tree planting and environmental proposals were in their early stages and all options for the estate would be considered.
- There had not been significant interest in proposed education programmes. This area of work required more focus. Officers would review this and see how to improve the situation.
- In light of Brexit, Members encouraged farmers to contact their parish Council to investigate the provision of trees and hedging, which had been discouraged under the Common Agricultural Policy (CAP). Members encouraged officers to be more creative in seeking alternative sources of funding to replace the CAP.
- Members asked for more detail on what would be included in plans to expand the education offering on the estate. Officers responded that plans were at an early stage but the biggest concern was the provision of appropriate facilities. The use of redundant buildings was being considered.

- Members requested that the Rural Estates Manager circulates the update report to the Tenant Working Group on expanding educational opportunities around the estate at a future meeting of the Committee.
- Members requested additional information on the need for investment to remedy drainage problems. Officers responded that last year's rainfall had delayed the sowing of seeds and left standing water in new areas. Many tenants had responded with drainage schemes and the digging of dykes. There were still areas experiencing a detrimental impact and further investigation would take place.

ACTIONS AGREED

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to:

1. Note the contents of this report
2. Note further investment may be required to remedy drainage and aging condition outcomes.
3. Request that the Rural Estates Manager circulates the update report to the Tenant Working Group on expanding educational opportunities around the estate at a future meeting of the Committee

22. MONITORING SCRUTINY RECOMMENDATIONS

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

The Democratic Services Officer suggested that all items be marked as 'completed' with the exception of the recommendation on the Housing Revenue (HRA) from the 7 November 2018 meeting as this had recently been placed on the Forward Plan. This was agreed UNANIMOUSLY.

Members asked what could be done in relation to recommendations from Scrutiny that had been rejected by Cabinet. The Chair responded that the recommendations could be put forward again at future meetings.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report. All items were marked as 'completed' with the exception of the Housing Revenue Account (HRA) recommendation from the 7 November 2018 meeting.

23. FORWARD PLAN OF EXECUTIVE DECISIONS

The Democratic Services Officer introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

There were no further comments from Members.

ACTIONS AGREED:

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to consider the current Forward Plan of Executive Decisions.

24. WORK PROGRAMME 2020/2021

The Democratic Services Officer introduced the item which gave members the opportunity to consider the Committee's Work Programme for 2020/21 and discuss possible items for inclusion.

The Chairman commented that the Work Programme would be considered again at the Group Representatives meeting.

ACTIONS AGREED

The committee noted the work programme for 2021/21

25. DATE OF NEXT MEETING

11 November 2020 – Joint Scrutiny of the Budget

13 January 2021 – Growth, Environment and Resources Scrutiny Committee

CHAIRMAN

7pm – 8.41pm

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GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
13 JANUARY 2021	PUBLIC REPORT

Report of:	Steve Cox, Executive Director - Place and Economy	
Cabinet Member(s) responsible:	Cllr Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments	
Contact Officer(s):	Steve Cox, Executive Director Place and Economy	Tel. 01223 715660

PORTFOLIO PROGRESS REPORT FROM THE CABINET MEMBER FOR STRATEGIC PLANNING AND COMMERCIAL STRATEGY AND INVESTMENTS

RECOMMENDATIONS	
FROM: Cabinet Member for Strategic Planning and Commercial Strategy and Investments	Deadline date: <i>n/a</i>
It is recommended that the Growth, Environment and Resources Scrutiny Committee notes the contents of the report.	

1. ORIGIN OF REPORT

- 1.1 This report is provided to update the Scrutiny Committee on the progress of items under the responsibility of the Cabinet Member for Strategic Planning and Commercial Strategy and Investments.

2. PURPOSE AND REASON FOR REPORT

- 2.1 This report is being presented by Cllr Peter Hiller at the request of the Growth, Environment and Resources Scrutiny Committee.
- 2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1

Functions determined by Council:

- 4. Economic Development and Regeneration including Strategic Housing and Strategic Planning
- 5. Transport, Highways and Road Traffic
- 6. Flood Risk Management

Functions determined by Statute:

To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697)

- 2.3 This report forms the annual progress report of the Cabinet Member. The responsibilities of this Portfolio Holder are clearly linked to the Council's stated vision:
- The Council's vision is to create a bigger and better Peterborough that grows the right way, and through truly sustainable development and growth

- Improves the quality of life of all its people and communities, and ensures that all communities benefit from growth and the opportunities it brings
- Creates a truly sustainable Peterborough, the urban centre of a thriving sub-regional community of villages and market towns, a healthy, safe and exciting place to live, work and visit, famous as the environment capital of the UK.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	n/a
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4. **BACKGROUND AND KEY ISSUES**

The Report is structured around the service areas which primarily fall under the responsibilities of the Portfolio Holder.

4.1 **Nick Harding - Head of Planning Peterborough and Fenland**

Since last year's report to Scrutiny a range of significant new developments have secured planning permission which have made an important contribution to the delivery of new homes, jobs and leisure facilities which will help meet the Council's objectives in relation to growth, housing, employment and regeneration:

Homes (sites with more than 50 units)

- 206 dwellings Oakdale Ave
- 57 dwellings ex Peterborough City Hospital
- 119 dwellings Hampton Waters

Leisure

- New pure Gym, Brotherhood Shopping Centre

Employment

- Office (with hotel extension and some residential), Great Northern Hotel
- Office, Plot 2 Fletton Quays 10,000 sqm floorspace
- Office (for Newtwork Rail), Masqew Ave, 1,000 sqm floorspace
- B1, B2, B8, Redbrick Farm 126,000 sqm floorspace
- B1, B2, B8, Peterborough Gateway Alwalton 56,000 sqm floorspace
- B8 Peterborough Gateway Alwalton 4,300 sqm floorspace
- 11 industrial units Culley Court Orton Southgate

Other

- Secondary & Primary schools at Paston Reserve
- SEN school at Helwaite, Bretton
- Care Home, Woodlands, Castor
- University Phase 1

Performance

a) Development Management

95% of major applications (10 or more dwellings, sites over 1 hectare, floorspace over 1000sqm) were decided in 13 weeks or within a timescale agreed by the applicant

85% of minor applications (9 dwellings or less, sites under 1 hectare, floorspace under 1000sqm) were decided in 8 week or within a timescale agreed by the applicant

90% of other applications were decided in 8 weeks or within a timescale agreed by the applicant

b) Building Control

80% of Full Plan applications responded to in 15 days

Market share has slipped from c 70% to 62% which is expected given recruitment difficulties, but recovery is expected from January 2020 as we will have permanent staff of 4 in place from this date.

4.2 **Richard Kay - Head of Sustainable Growth Strategy**

Peterborough Local Plan 2016 to 2036

In July 2019, after three years of intensive work and considerable consultation with a wide range of people and organisations (as well as this Scrutiny Committee), Full Council adopted a new Local Plan for Peterborough. The new Local Plan sets new housing targets for the district and allocates sufficient land to meet our growth needs. It also sets clear and up to date policy on a wide range of matters, including infrastructure, affordable housing, nature conservation and protecting the amenities of residents. As at January 2021, the Local Plan remains up to date and there is no present intention to update it at this stage. However, Government has launched proposals for fundamental changes to the Planning system (Planning White Paper), which may, in time, trigger commencement of a new Local Plan, but this is not expected for at least the next 12 months.

Peterborough and Cambridgeshire Joint Minerals and Waste Local Plan

In July 2017, Cabinet agreed to the preparation of a joint Peterborough City Council and Cambridgeshire County Council Minerals and Waste Development Plan. The current Core Strategy Development Plan Document (DPD) was adopted in 2011 and the Site-Specific Proposals DPD was adopted in 2012. These two plans are being reviewed and merged to form a single joint Minerals and Waste Local Plan (MWLP) covering the two Council areas. The preparation of the Plan includes three rounds of consultation.

In May 2018, the Councils carried out a 6-week public consultation on the Preliminary Draft version of the Plan, then between March - May 2019 the Council consulted on a Further Draft version of the Plan. A Proposed Submission version of the Plan was approved by Cabinet on 23 September 2019 for the third and final round of public consultation, which duly took place in late 2019. The Plan was submitted for Examination in March 2020, and we are close to receiving the final Inspector's Report. If favourable, the two Councils can proceed to adopt the Plan in the next few months.

Neighbourhood Planning

Peterborough now has three adopted Neighbourhood Plans. Each plan was formally adopted by Council once they had undergone the statutory consultation and independent examination processes required by Neighbourhood Planning regulations.

The Peakirk neighbourhood plan was adopted on 26 July 2017, and the Castor and the Ailsworth neighbourhood plans were adopted on 13 December 2017. These documents now form part of the Development Plan for Peterborough.

In December 2020, the Council approved the emerging Glington Neighbourhood Plan to proceed to referendum. Due to covid-restrictions, that referendum can't take place until at least May 2021, but if successful at that stage, it will become the fourth Neighbourhood Plan for our area.

Services to other councils

The service area continues to be recognised as a leading council for planning policy and housing enabling, with our services commissioned by other councils continuing to grow. Our current income over the past 1-2 years has been around £400k pa, with the aim of steadily growing this income year on year.

Upcoming challenges

The Planning White Paper and the Environment Bill could have significant effects on the service area, from how we undertake planning policy to how we prepare nature strategies and manage trees. As appropriate, Members will be briefed once details on these two items have progressed further.

4.3 **Charlotte Palmer – Group Manager Highways and Transport**

Peterborough Highway Services (PHS) is a partnership between Peterborough City Council and Skanska, responsible for improving and maintaining Peterborough's highway network including roads, drainage, street lighting and bridges. This report, provided at Appendix A, is a summary of the performance of the contract between April 2019 and March 2020.

During this period, PHS has continued to deliver high levels of performance having achieved an overall annual performance score of 99.2%. This score is built up from 27 individually weighted Key Performance Indicators (KPI's) covering four domains – Operations, Customer Service, Commercial and Finance, and Added Value. Some of the key operational metrics are set out below:

- 98.9% of emergencies call outs were attended within the agreed timescale
- 100% of Category 1 defects were responded to within the agreed timescales
- 85.6% of highway Category 2 defects were responded to within the agreed timescales
- 98.7% of street lighting Category 2 defects were responded to within agreed timescales
- 49 precautionary winter treatment runs were undertaken (each comprising five routes) with all runs, with the exception of a single route on two occasions, completed within the agreed timescales.

PHS is unusual in that environmental considerations feature so prominently in the performance of the contract. Headline environmental KPIs include:

- Carbon – 1.24 CO₂e tonnes per £100,000 spend were emitted, well below the target of 2.59
- Water – 37, 116 litres of potable water was saved by using the rainwater harvesting systems installed in the depot
- Waste – 98.8% of waste produced by the contract was diverted from landfill, which remains above the 95% target.

A positive health and safety culture is promoted within the partnership with no RIDDOR (reporting of injuries, diseases and dangerous occurrences regulations) or Lost Time Injuries recorded during the reporting period. The team also celebrated achieving one million work-hours without a lost time injury. This is an exceptional performance for a highway services contract.

The National Highways and Transport (NHT) annual survey captures public satisfaction on services delivered by local authorities. In 2019 a total of 111 Highway Authorities took part in the survey, covering themes such as accessibility, public transport, walking and cycling, tackling congestion, road safety and highway maintenance. Peterborough was ranked 21st nationally and joint first within the Eastern Region for the third year running. Since writing this report the result for 2020 have been released which rank Peterborough as the best Highway Authority for 'overall satisfaction'.

Delivering efficiencies is an integral part of the contract. A total of £1,570,481 savings (Cashable £624,185 & Cost Avoidance £946,296) were delivered in year. Cashable efficiencies were £24,230 lower than the annual target due to the reduced annual revenue from Major Schemes. Non-cashable savings were ahead of target by £25,623, mainly due to cost avoidance for structures projects.

During 2019/20, PHS continued to develop and deliver a number of improvement projects across the City. Key projects that have been completed or are under construction include the bearings replacement to Nene Bridge, the upgrade to the roundabout at Junction 18, the LED replacement programme, Parkway resurfacing, Celta Road Improvements, and the widening scheme to the A605 Alwalton. There were also a large number of schemes that are and continue to progress through planning and design phases, most notably improvements to Junction 15 (A1260/A47),

Junction 3 (A1260/A1139), A605 Pondersbridge and the development of a Smart Cities transport strategy.

The partnership has also received much recognition for the good work that it does. In December 2019, all PHS staff received an 'Achieving Excellence' award which recognised the hard work of the team and the excellent NHT survey results. Nene Bridge was successful at the regional Chartered Institution of Highways and Transportation Awards and was shortlisted for the highly prestigious British Construction Industry Awards. The service also received a number of environmental awards including Best Overall Achiever at the Investors in the Environment Awards, and Green Apples for Nene Bridge and proposed Bat Sensitive Lighting on the Fletton Quays site.

Towards the end of 2019/20 reporting period, the COVID-19 pandemic had a significant impact on PHS. Whilst most staff have continued to work from home, the depot remained operational throughout lockdown with a skeleton management team in place. Highway and street lighting maintenance continued albeit with a number of restrictions in place and certain activities halted on safety grounds. The delivery of schemes was temporarily suspended at the end of March but recommenced again in May. At the time of preparing this report, all work had recommenced including a full programme of schemes. There was no significant impact from the second national lockdown in November and into December. It is recognised that social distancing restrictions will continue to affect productivity and cost for some time to come and that the delay to schemes will create delivery pressures during the second half of 2020/21. The safety of our people remains of paramount importance and it will be essential to ensure that control measures are constantly reviewed and vigilantly enforced.

4.4 **Howard Bright - Head of Growth**

Peterborough Investment Partnership

2020 has been a challenging year but one marked with significant progress on key milestones: the start on site of both the Hilton Garden Inn (Plot 1) and the city's new passport office as part of a wider government hub (Plot 2) marked significant progress towards completing Fletton Quays. Both of these developments will continue on site throughout 2021 and open publicly in 2022, and show confidence in the city. PIP has worked with the Council for much of 2020 on securing an Option Agreement (signed in December) for the redevelopment of Northminster, and PIP will now begin the detailed work to develop a commercially viable, deliverable scheme that will regenerate this area in much the same way as it approached Fletton Quays. A planning application will be submitted in 2021.

PIP has also been working with a range of expert consultants over the course of 2020 to develop a proposal for the Council for PIP to deliver a new landmark leisure centre for the city on the Pleasure Fair Meadows site that PIP owns. The proposal, which would replace the elderly Regional Pool facility, would include a new 8 lane 25m pool, larger learner pool facilities, family-friendly wet-space, along with a new sports hall, gyms and health and fitness facilities. The proposal was tabled at the Council's November Cabinet, with the Cabinet approving the purchase of the facility from PIP once PIP complete it. This represents a landmark investment by the Council in health and leisure in the city.

Medesham Homes

Medesham Homes has maintained a steady programme of activity throughout 2020. The first handovers of the year took place in January and February with the completion of the scheme at Belle Vue, Stanground. This scheme consisted of 24 two- and three-bedroom houses and six one-bedroom flats. All properties were let within days of handover at affordable rent levels and the ongoing management is provided by Cross Keys Homes, on behalf of Medesham Homes, under a long-term lease arrangement.

Medesham Homes completed its next project in June 2020 with the handover of 35 two- and three- bedroom houses at Crowland Road, Eye Green. These much-needed family homes have also been leased on to Cross Keys Homes and all the properties were let immediately. With the

completion of this scheme Medesham Homes has now completed and let 94 new homes for affordable rent in total.

Medesham Homes also owns the site in Bretton (“Bretton Court”, a former office block and public house) and that project has the potential to be either a refurbishment / conversion to a residential scheme of 45 flats, or a more significant demolition and redevelopment project to create in the region of 90-120 homes, subject to planning. Enabling works have commenced on site to remove the asbestos and other non-structural material from the building and this work will be completed by the end of December 2020. Both development options are currently being appraised with regards to the level of future funding required and also the level of “recycling” of grant funding that can be achieved by re-financing within Medesham itself.

4.5 **Dave Anderson – Interim Development Director**

Regeneration and Growth

New University: ARU Peterborough

Good progress has been made on plans for the development of the city’s new University. In June 2020, Anglia Ruskin University was selected as the appointed Academic Partner for the University and in July the Combined Authority Board approved the final business case, releasing funding of nearly £30m for phase one of the development which comprises a flexible academic and teaching building of 5,300 square metres, over three storeys. In parallel, with the approval of phase one CPCA made a successful bid to the Government’s Getting Building Fund for a second phase Research and Innovation hub building, focussing on net zero carbon technology.

The phase one building has now received planning approval. It is anticipated that a planning application for phase two will be made in spring 2021 including proposals for decked car parking. Preparatory site works commenced on the site of the University and building work will commence in January for the appointment of Bowmer and Kirkland as main contractor. There is a very tight construction delivery programme for phase one and especially phase two in order to meet the target opening date of autumn 2022.

4 acres of land which will accommodate phases 1 and 2 are being transferred to a Property Company vehicle in which the Council, the Combined Authority and ARU will have shares. The Combined Authority is actively pursuing opportunities for funding phases 3 and 4 of the Campus via a submission to the next round of the Comprehensive Spending Review, the recently announced ‘levelling up’ funds and pilot ‘shared prosperity’ fund.

Embankment Masterplan

The Council commissioned a jointly funded masterplan feasibility exercise for the Embankment with a view to informing how the University Campus can best be developed and issues such as pedestrian and cycle movement, vehicle access and parking, protection of open space and ecology can be managed. The feasibility study was completed by multi-disciplinary Engineering Consultants WSP supported by MCW – the Cambridge-based architects working on the first two phases of the University Campus. The feasibility study sets out some of the high-level issues that will need to be addressed to allow the Campus to expand and will help to inform a more detailed and comprehensive masterplan for the area which will be part financed by the Towns Fund. This will enable more granular work to be undertaken on issues such as site ecology, traffic movements, utilities, flood risks etc. It is expected that this work will be commissioned in 2021.

Car Parking Strategy

To ensure that regeneration and development in the city take full account of the need to retain an appropriate level of car parking provision the Council jointly commissioned a study with the Peterborough Investment Partnership to examine likely future demand for car parking spaces in the city and the need in future for Electric Vehicle Charging Points. The study follows the loss of city centre spaces in the wake of the demolition of the Market Car Park, and the identification in the local plan of the loss of car parks including Wirrin and Pleasure Fair Meadows to planned development. The research was carried out by Royal Haskoning and found that overall occupancy of city centre car parking spaces is low at 57% and that Peterborough has a high level

of parking spaces relative to other English cities of a similar size. The loss of several sites to future development is not perceived in general to be a problem for the city. However, there is a risk in some areas – notably around the Embankment that demand for car parking may outstrip supply as the University grows and the Fletton Quays site is fully built out. The study highlights solutions to this such as the introduction of decking on existing car parks e.g. Riverside and Bishop's Road.

North Westgate

In November 2021 the Council signed a collaboration agreement with Hawksworth LLC with a view to completing site assembly at North Westgate and bring the 9 outstanding 3rd party land and property ownerships within the proposed development scheme. The aim has been to acquire these properties through private treaty negotiations, backed up by a resolution to progress a compulsory purchase order if required. A land referencing agent has been appointed to commence discussions with landowners with a view to bringing the entire site under single control. If Hawksworth are unable to progress their scheme then after a period of time a "put and call" option will apply under which the Council will have the right to buy the Hawksworth land and pursue its own development proposals. Hawksworth are separately pursuing options for the relocation of the United Reform/ Methodist Church Hall which requires to be relocated to enable the proposed scheme to progress. The congregations of each church are being consulted on potential options.

Northminster

In November 2020 the Council concluded an option with the Peterborough Investment Partnership under which the site of the Market, the former Market Car Park and Laxton Square areas will be sold to the PIP to progress a comprehensive regeneration scheme for this area which is identified within the local plan as being suitable for around 150 apartment dwellings with some active ground floor uses. The PIP has appointed Norr Architects and WSP to develop concept scheme proposals for Northminster which would also incorporate a policy compliant number of affordable housing units. It is anticipated that a planning application will be submitted in late spring 2021. One option under exploration is the retention of a Market at ground floor level. However, if this proves not to be feasible or viable the Council will be required to relocate the Market before the redevelopment of the area can progress.

Station Quarter

Discussions have been continuing with Network Rail, CPCA and LNER regarding the development of Network Rail land around Peterborough Rail Station that will become surplus to requirements in future. Following the completion of a masterplan feasibility study and cost plan in 2019 a bid for funding has been submitted as part of the City's Towns Fund Investment Plan proposals. It is proposed that a 4-way collaboration agreement will be signed allowing the Station Quarter to be developed in 4 phases over the next 7-10 years with the first phase incorporating a new multi storey car park and public realm improvements to the east of the Station which will, in turn, free up the surface car park to the south of Crescent Bridge as a development site suitable for inward investment including potential Government Office jobs relocating from London and possibly the EU.

Towns Fund

In July 2020, following the approval of the recently formed Town Deal Board, the Council submitted an investment plan bid to the Government as part of its Towns Fund programme. The Towns Fund is part of a £3.6bn initiative by Government to address the under-performance of 101 identified towns in England where levels of growth and productivity are below average and investment in regeneration and renewal is needed. The fund covers projects in areas including land use, planning and infrastructure; transport and connectivity; enterprise and skills development. On October 27th the Rt Hon Robert Jenrick MP, Secretary of State for Housing, Communities and Local Government wrote to the Council stating that a Town Deal to the value of £22.9m would be made available to Peterborough subject to agreeing Heads of Terms and developing business case proposals for each of the projects set out in Peterborough's Investment Plan. Peterborough is one of the first 7 cities to receive confirmation of a Town Deal. The Council will be the accountable body for administering the Towns Fund, working closely in partnership with the Town Deal Board which is made up of representatives of key stakeholders. Following

the signing of Heads of Terms, the Council will be expected to complete a delivery plan setting out which projects it proposes to take forward and how business cases will be developed to prepare each project for implementation. The largest project by value is a proposal for a new Library and Cultural Hub in the TK Maxx / New Look buildings in Bridge Street. These buildings which offer almost 90,000 square feet of floor space have been purchased by the Council for £3.975m and will be converted and fitted out using Towns Fund investment and PCC Capital Programme funding. Detailed stakeholder consultation and engagement arrangements will be put in place once the Town Deal Heads of Terms have been agreed and Senior Responsible Owners (SROs) have been assigned to act as Project Sponsors for the key projects in the Towns Fund Programme.

The Government has released £1m from the Towns Fund to accelerate recovery from Covid. This money was made available to improve parks and public realm areas to facilitate socially distanced outdoor recreation and is being used to fund Parks and Open Spaces across the city.

Middleholme

Middleholme is a 40-acre site to the east of Frank Perkins Parkway that is in the joint ownership of Milton Estates (34 acres) and the Council (6 acres). The Council also has a long-term lease on the land much of which was a former municipal waste site. The site is zoned for residential development within the local plan. Council Officers have been working with Milton Estates within the context of a collaboration agreement that will see ground investigations works carried out before the site is placed on the market for sale for residential development. A desk top study has already highlighted ground conditions across the site. Soil sampling and testing, gas checks and trial pits will now be undertaken as part of more detailed, intrusive studies to inform prospective purchasers about the work that will need to be done to clear up, manage and prepare the site for residential development. These detailed investigations should be concluded by summer 2021.

Pleasure Fair Meadows

This site is owned by the Peterborough Investment Partnership who approached the Council about the proposal to develop it as the site for a new Swimming Pool and Leisure Centre for the city. Following the completion of a feasibility study by specialist leisure consultants SLC a strategic outline business case was taken to the Cabinet for approval. The key proposal is that the PIP will commission the delivery of a new Pool and Leisure Centre for the city subject to a pre-purchase agreement between the PIP and the Council. The PIP would aim to retain most of the surface car parking spaces at Pleasure Fair Meadows and build the proposed facility above the car park. A steering group has been set up by Cabinet to consider the proposals in further detail.

Café Culture

A successful bid for £800k was made to the CPCA Business Board, with £183k in matching funds from the Council to help improve the environment in the city centre and create an infrastructure to encourage better use of the city centre space for recreation and alfresco dining. This initiative is being championed by Councillor Cereste and will see the creation of improvements to lighting, seating and canopied outdoor spaces in Cathedral Square and adjoining parts of the city centre over the course of 2021.

4.5 Elliot Smith - Commercial Manager, Smart Energy, Infrastructure and Regeneration Peterborough Integrated Renewables Infrastructure (PIRI) Project Objectives

- PIRI will create a smart, responsive, low-carbon, energy infrastructure design that can support the city's future growth in the most sustainable way and provide a foundation for developing replicable, full City design solutions for the benefit of other local authorities.
- PIRI will design a replicable integrated smart city energy system comprising a heat network, Smart Embedded Electricity Network, EV charging network and overarching control scheme (Energy as a Service platform) to create a step change in the transition to zero carbon.
- PIRI is a 2 year "Detailed Design" Programme, the output of which will be a robust and investible business case following HMT principles and standards. The Consortia led by the Council includes SSE, Cranfield University, Sweco, Element Energy and SGS.

Progress this year

- The Consortia received confirmation from Innovate UK that our bid was successful and the PIRI project commenced on 1st April 2020. Aside from the initial project development work, a key activity has been community engagement and data collection – specifically with regard to the development of a low carbon heat network for Peterborough. This has enabled us to model potential network options, the output of which will be available in the New Year. This will recommend two potential options that can be analysed in greater detail in the next stage, with full investigation of strategic, legal, financial, commercial and management cases.
- The Heat Network commenced earlier and is therefore further forward than the other vectors, but significant progress has also been made with regard to engagement and data collection to enable modelling for an electricity network for the City, together with the development of Electric Vehicle infrastructure.

Expected progress next year

- The PIRI project has received a large amount of interest from across the UK and in Europe. We aim to develop those relationships further and the learning from other projects. We would also seek to continue and widen engagement over the course of 2021.
- The next stage of the Heat Network development will commence in January, focusing on the two potential options. The output from this work will be delivered toward the end of 2021, producing a preferred scheme option for the City. The electricity design and mobility aspects will be developed in parallel and enable us to start the integration activities across the vectors. Towards the end of the year and into 2022, the investment case will be finalised. In between, there will be significant work required to develop the whole system proposition, ensure regulatory and legislative compliance and delivery of the investment case

5. CONSULTATION

- 5.1 This document has been produced in collaboration with colleagues across the Place and Economy Directorate and its partners.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 There are no direct outcomes anticipated from this report. It is provided for information and comment.

7. REASON FOR THE RECOMMENDATION

- 7.1 This report is provided for information and comment.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 Not applicable this report is provided for information and comment.

9. IMPLICATIONS

Financial Implications

- 9.1 There are no direct implications arising from this report. It is provided for information and comment.

Legal Implications

- 9.2 There are no direct implications arising from this report. It is provided for information and comment.

Equalities Implications

- 9.3 There are no direct implications arising from this report. It is provided for information and comment.

Rural Implications

- 9.4 There are no direct implications arising from this report. It is provided for information and comment.

Carbon Impact Assessment

- 9.5 This report is an update report. Scrutiny members are not being asked to make any recommendations as a result of this report and any future decisions that are detailed in this report would be subject to an individual Carbon Impact Assessment.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None.

11. APPENDICES

- 11.1 Appendix 1 – Peterborough Highway Services Annual Report 2019/20

Peterborough Highway Services

Delivered by

SKANSKA



PETERBOROUGH HIGHWAY SERVICES 2019/20 ANNUAL REPORT



Nene Bridge Bearing Replacement

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Executive Summary

Peterborough Highway Services (PHS) is a partnership between Peterborough City Council and Skanska, responsible for improving and maintaining Peterborough's highway network including roads, drainage, street lighting and bridges. This report provides a summary of the performance of the contract between April 2019 and March 2020.

During this period, PHS has continued to deliver high levels of performance having achieved an overall annual performance score of 99.2%. This score is built up from 27 individually weighted KPI's covering four domains – Operations, Customer Service, Commercial and Finance, and Added Value. Some of the key operational metrics are set out below:

- 98.9% of emergencies call outs were attended within the agreed timescale
- 100% of Category 1 defects were responded to within the agreed timescales
- 85.6% of highway Category 2 defects were responded to within the agreed timescales
- 98.7% of street lighting Category 2 defects were responded to within agreed timescales
- 49 precautionary winter treatment runs were undertaken (each comprising five routes) with all runs, with the exception of a single route on two occasions, completed within the agreed timescales.

PHS is unusual in that environmental considerations feature so prominently in the performance of the contract. Headline environmental KPIs include:

- Carbon – 1.24 CO₂e tonnes per £100,000 spend were emitted, well below the target of 2.59
- Water – 37,116 litres of potable water was saved by using the rainwater harvesting systems installed in the depot
- Waste – 98.8% of waste produced by the contract was diverted from landfill, which remains above the 95% target.

A positive health and safety culture is promoted within the partnership with no RIDDOR (reporting of injuries, diseases and dangerous occurrences regulations) or Lost Time Injuries recorded during the reporting period. The team also celebrated achieving one million man-hours without a lost time injury. This is an exceptional performance for a highway services contract.

The National Highways and Transport (NHT) annual survey captures public satisfaction on services delivered by local authorities. In 2019 a total of 111 Highway Authorities took part in the survey, covering themes such as accessibility, public transport, walking and cycling, tackling congestion, road safety and highway maintenance. Peterborough was ranked 21st nationally and joint first within the Eastern Region for the third year running.

Delivering efficiencies in an integral part of the contract. A total of £1,570,481 savings (Cashable £624,185 & Cost Avoidance £946,296) were delivered in year. Cashable efficiencies were £24,230 lower than the

annual target due to the reduced annual revenue from Major Schemes. Non-cashable savings were ahead of target by £25,623, mainly due to cost avoidance for structures projects.

During 2019/20, PHS continued to develop and deliver a number of improvement projects across the City. Key projects that have been completed or are under construction include the bearings replacement to Nene Bridge, the upgrade to the roundabout at Junction 18, the LED replacement programme, Parkway resurfacing, Celta Road Improvements, and the widening scheme to the A605 Alwalton. There were also a large number of schemes that are and continue to progress through planning and design phases, most notably improvements to Junction 15 (A1260/A47), Junction 3 (A1260/A1139), A605 Pondersbridge and the development of a Smart Cities transport strategy.

The partnership has also received much recognition for the good work that it does. In December 2019, all PHS staff received an 'Achieving Excellence' award which recognised the hard work of the team and the excellent NHT survey results. Nene Bridge was successful at the regional Chartered Institution of Highways and Transportation Awards and was shortlisted for the highly prestigious British Construction Industry Awards. The service also received a number of environmental awards including Best Overall Achiever at the Investors in the Environment Awards, and Green Apples for Nene Bridge and proposed Bat Sensitive Lighting on the Fletton Quays site.

PHS also plays an active role in the local community supporting a wide range of activities. This included the Peterborough Eco Awards which are organised by Peterborough Environment City Trust, 'Lend a Hand' day, and other school events throughout the year organised by The Skills Service at Opportunity Peterborough.

Towards the end of 2019/20 reporting period, the COVID-19 pandemic had a significant impact on PHS. Whilst most staff have continued to work from home, the depot remained operational throughout lockdown with a skeleton management team in place. Highway and street lighting maintenance continued albeit with a number of restrictions in place and certain activities halted on safety grounds. The delivery of schemes was temporarily suspended at the end of March but recommenced again in May. At the time of preparing this report (August), all work had recommenced including a full programme of schemes. It is recognised that social distancing restrictions will continue to affect productivity and cost for some time to come and that the delay to schemes will create delivery pressures during the second half of 2020/21. The safety of our people remains of paramount importance and it will be essential to ensure that control measures are constantly reviewed and vigilantly enforced.

Introduction

Peterborough Highway Services (PHS) is a partnership between Peterborough City Council and Skanska. The contract was awarded on 15th August 2013 and the contract started on 1st October 2013. PHS is responsible for planning, improving and maintaining Peterborough's highway network including roads, drainage, street lighting and bridges. A Major Projects team was added in 2016, and an LED Street Lighting Project was added to the contract in 2017.

The PHS contract is now into its seventh year, and the partnership between Peterborough City Council and Skanska is well embedded. The contract operates from two shared office facilities including Sand Martin House and Dodson House, of which the latter accommodates the PHS depot which became operational in May 2016.

The partnership operates a simple governance structure comprising the Peterborough Highways Strategic Board and the Peterborough Highways Operations Team. The purpose of the Strategic Board is to provide strategic direction and monitor the performance of the contract. The Operations Team is responsible for leading and managing all aspects of service delivery and performance, and implementing the strategic direction set by the Strategic Board.

This report covers the 12-month period from April 2019 to March 2020. However, due to the significance of the COVID-19 pandemic, additional information has been provided on the impact to PHS up to August 2020.

Maintenance Activities

Highway Maintenance

During the 2019/20 year, PHS responded to:

- 949 emergency call outs, whereby 98.9% were attended on time
- 395 Category 1 highway defects and 86 Category 1 street lighting defects, all of which were repaired on time
- 5,869 Category 2 highway defects, whereby 85.6% were repaired on time. These repairs need to be undertaken within 7, 14, 28 days or 3 months depending on the nature of the defect and timescale given on the order raised
- Repaired 1,253 7-day street lighting faults, whereby 98.7% were repaired on time, and responded to 37,345 street lighting orders including routine maintenance, column removal and installation, survey works, cable faults and non-routine works.

Winter Service

PHS has the responsibility to provide the Winter Service for the Council area. The Winter Service is provided by six purpose-built gritters which operate on five different routes across the city area, including car parks. However, Aragon Services provides the Winter Service to the pedestrian areas of the City Centre.

Between April 2019 and March 2020, 49 precautionary treatment runs were undertaken (each comprising five routes), using 1.164 tonnes of salt. All runs, with the exception of a single route on two occasions, were completed within the two-hour target.

The PHS winter fleet consists of:

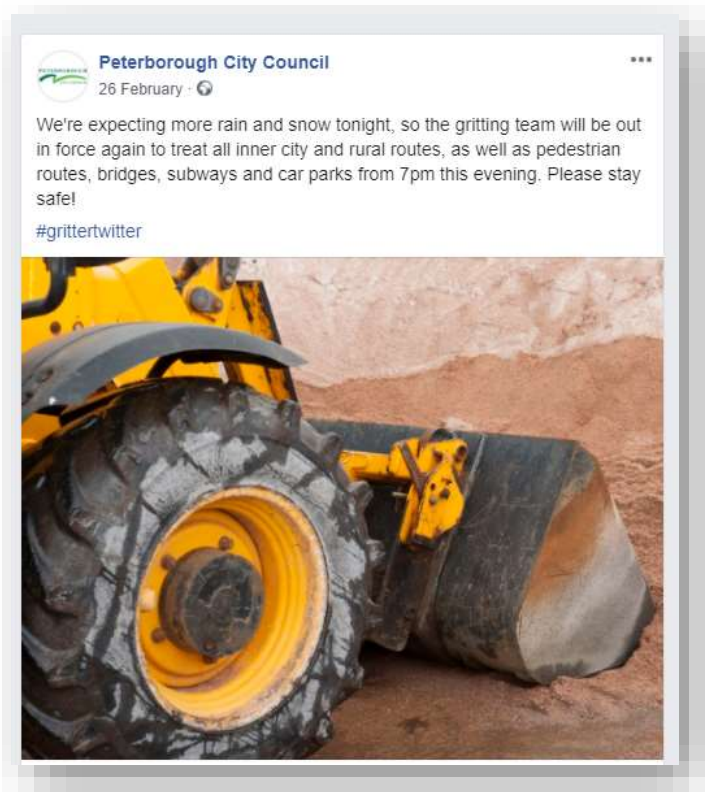
- **2 x 26t dedicated Mercedes Econ Gritters**
- **3 x 18t Quick Change Body Gritters and Tippers**
- **1 x 7.5t Multi-spread Gritter for the car parks within Peterborough.**

The benefit of the changeable 18t bodies is that the vehicles are used all year round rather than for just the Winter Service. This enables more efficient use of the fleet.



PHS Vehicle Fleet

PHS continue to engage with the public during the winter months via the Council's Twitter account. Updates were regularly posted to inform residents about treatment decisions, as well as which routes would be treated across the network and when.



Winter Service Social Media Communication

Dragon Patcher

The Swedish pothole repair machine nicknamed 'The Dragon', continues to be an integral part of PHS's highway maintenance offering. The Council is part of a Memorandum of Understanding with Cambridgeshire County Council and Oxfordshire County Council that enables PHS to share the use of the Dragon Patcher.

The Dragon Patcher was in Peterborough for 12 weeks in 2019/20 and was used on all types of roads (with the exception of the Parkways). The use of this machine has resulted in faster and more efficient repairs of potholes and supports the Council's approach to asset management and preventative maintenance. Following a successful trial in 2018/19, the Dragon Patcher was also used to support surface dressing pre-patching works.

Surfacing Programme

Major resurfacing works were undertaken to Werrington Parkway and various slip roads to the Fletton Parkway. The works on Werrington Parkway were predominantly westbound between Junction 47 (David's Lane) and Junction 45 (Lincoln Road), but also extended to the full roundabout to Lincoln Road and Dukesmead. As part of the Fletton Parkway programme, eight slip roads/interchanges were upgraded.

For both surfacing programmes works included civil repairs, installation of geogrids, signage replacement, and road marking renewals. Additional work on Werrington Parkway included localised safety barrier upgrades.

A £1.3m programme of resurfacing smaller sites was also successfully completed between May and November. This included Alma Road, High Street (Fletton), Newark Road, Guntons Road and Peterborough Road (Newborough).

Specialist Treatments

PHS carry out a wide range of specialist surface treatments. These are typically cost-effective ways of maintaining carriageway and footway surfaces and extend the life of the asset. Treatments include:

- Surface dressing – This is applied to road surfaces and comprises a combination of hot-sprayed bitumen and road chippings. A £405k programme commenced in July 2019, applying treatment to 110,000m² of carriageway across 18 sites.
- Micro-Asphalting – This is a cold-applied polymer liquid which is applied to road surfaces. Phase 1 commenced in April 2019, applying treatment to 35,000m² of carriageway across 16 residential roads. Phase 2 was undertaken in June with a further 15,000m² applied across the network. The overall value of the works was £500k.

- Slurry Sealing – This is a cold-applied polymer liquid which is applied to footway surfaces. A £100k programme commenced in August, applying 15,000m² of treatment in the Eye and Dogsthorpe areas of the City.



Surfacing of the Parkway Network

Safety Barrier Upgrade

In March 2020, PHS was awarded £419,000 from the Department for Transport's Local Highways Maintenance Challenge Fund. The funding will contribute towards an estimated total scheme cost of £855,000.

The proposed scheme will replace the existing safety barriers on the A15 Paston Parkway and Werrington Parkway to ensure these sections of the Parkway Network remain safe for road users and ensure it remains a resilient route for all road users. The works are planned for 2020/21.

Schemes Delivery

Since the commencement of the contract, PHS has been actively involved in delivery of transport improvement schemes across the City. Beneath are a few examples of the major improvement works and schemes delivered throughout the year.

Nene Bridge

Nene Bridge is one of only three road crossings of the River Nene in Peterborough. It plays an important role in the City's transport network as part of the A1139 Frank Perkins Parkway, linking the A1 to the A47. Nene Bridge was constructed in the 1980s as part of Peterborough's New Town development phase.

Inspections of the bridge identified signs of structural distress to the bearings and piers that were likely to exacerbate over time.

A £4.2m scheme to address these concerns commenced in April 2018. The scheme involved constructing concrete 'jackets' around six of the eight V-shaped piers and replacing the bearings. A key consideration was preserving the distinct appearance of the bridge.

The project presented a number of key challenges that were overcome by the development of an innovative temporary works solution (see below) and a bespoke concrete mix design. The team worked closely with the concrete producer to develop a material that needed to be high-strength to carry the required loads; low-density to avoid imposing excessive forces on the foundations; and with good flow properties to ensure adequate coverage.



Construction of the Concrete Jacket on Nene Bridge Piers

The final phase of the project was to lift the bridge deck using a series of jacks that will rest on the concrete 'jackets'. This was carried out under 'live' traffic conditions with each jack carrying approximately 500t in load to minimise the impact on the public. Once the deck was lifted, the bearings were replaced, and the deck returned to its original position.

The scheme was completed in September 2019 and as discussed later in the report, attracted a number of awards. A second phase to this scheme is due to take place during 2020/21 which will carry out similar work to the two remaining piers.

Junction 18

Junction 18 is a grade-separated, signalised interchange that provides access to the City Centre via A15 Bourges Boulevard, the north of Peterborough via A15 Lincoln Road, and the A47. The junction was approaching capacity in peak periods and queuing occurs on many of the approaches.

The £5.5m upgrade, which started in January 2019, will increase the capacity of the junction, provide signalised pedestrian crossings and ground-level footpaths across the roundabout, and structural repairs to the existing footbridge. Upgrades to the traffic signals and street lighting will also be delivered.



Junction 18 (East)

Progress has been impacted by unidentified existing services that required diversion and the restrictions of working near a high-pressure gas main. The decision was taken to demobilise the site during December 2019 (to enable normal traffic conditions over the Christmas period) with work recommencing in the New Year. This was also one of a number of projects which were halted due to the COVID-19 pandemic. The

scheme is due to be substantially completed in 2020. A separate project to refurbish the footbridge will take place in 2021.

Celta Road Improvements

The Celta Road Improvement Scheme (£0.4m) comprised carriageway widening to facilitate the two-way flow of traffic. It also provided on-street laybys for parking and the expansion of the car park at Belsize Community Centre. Additional street lighting was provided within the car park to improve security and safety.

Prior to the delivery of the scheme, cars parked along the existing carriageway caused congestion and hindered the two-way flow of traffic. This created issues for cars accessing the car park at Woodston Primary, Belsize Community Centre and garages to the back of the houses on Belsize Avenue. This was more prevalent during peak times due to the proximity to the industrial area along Morley Way.

The scheme was completed in August 2019 after a 15-week programme.

A605 Alwalton

The A605/Alwalton junction suffers from congestion and queuing in the morning peak period, with congestion often extending back from the junction through Alwalton to the A1 off-slip. Queuing also occurs on the A605 eastbound towards the junction. However, once traffic is past the junction, traffic speeds improve, and fewer delays are experienced on the approach to the Lynchwood junction.

The eastbound section of A605 between the Alwalton junction and the Lynchwood junction is over capacity in the morning peak, caused by the volume of traffic joining from the A1 and travelling through Alwalton.



Alwalton Widening

The £1.6m scheme will undertake carriageway widening to provide two eastbound lanes on the A605 between the village of Alwalton and Lynchwood Business Park. The scheme will also provide a new footway and cycleway and improved pedestrian crossing facilities. Work commenced on site on 4th February but was temporarily halted due to COVID-19 pandemic. The scheme is due to be completed in October 2020.

LED Replacement Project

In October 2016, PHS commenced a project to convert the remainder of the city's street lanterns to energy efficient LED units. The project aimed to deliver a 73% reduction in carbon (CO₂e) and significant energy savings over 20 years. The project also included a Central Management System that links all the lighting units and an updated asset inventory. These will enable the Council to monitor and manage the performance of the asset more effectively in the future, including functionality to support dimming.

The project was completed in December 2019 ahead of programme and included the LED conversion of 13,731 lighting and sign units along with the changing out of approximately 3,489 illuminated bollards and lighting columns. This also included the changing of 501 subway light and 262 wall-mounted lights with new LED fittings. LED conversions to 1,005 Parkway assets were also completed.



LED Improvement Project

Fletton Parkway (Junction 3) Structural Refurbishment

The refurbishment of the Fletton Parkway junction 3 overpass was completed in September 2019. This included waterproofing of the bridge deck, carriageway re-surfacing and upgrading the traffic signals. This was also used as an opportunity to undertake essential bridge maintenance works, making use of existing traffic management and enabling the works to be completed at lower cost. The construction programme was condensed over a weekend to avoid disruption to the weekday commuter traffic.



Junction 3 Surfacing

Whittlesey Road Pedestrian Crossing Installation

Carriageway improvements to the Whittlesey Road / Fletton Avenue roundabouts were undertaken during the summer of 2019. This comprised two new pedestrian crossings and refurbishment of existing traffic signal infrastructure. The scheme also included extensive carriageway surfacing and cycleway realignment.

The works were undertaken over 16 weeks at a cost of £475k. A further £150k of additional maintenance surfacing was added to the scheme, which could be undertaken more cost effectively and would reduce disruption from revisiting the site at a later date. This scheme was impacted by a plant breakdown which resulted in a road closure being extended at short notice.



Whittlesey Road Pedestrian Crossing

Planning and Design

PHS is actively involved in the planning and design of the future schemes within the City. Beneath are a few examples of the schemes being developed. Some of these projects will be dependent upon external funding sources if they are to progress further.

Junction 15

Junction 15 (A1260 Nene Parkway / A47 Soke Parkway) is heavily congested during peak hours, with extensive queue lengths on the A1260 Nene Parkway northbound approach as well as queuing on Thorpe Wood.

In 2018/19, a preferred option was selected comprising the widening of the A1260 Nene Parkway northbound to three lanes from Junction 33 and associated widening of the Junction 15 circulatory between A1260 Nene Parkway and Bretton Way. A new footbridge linking Longthorpe with Thorpe Wood is also proposed as part of the project.

In 2019/20, further work to progress the scheme was undertaken to ensure the benefits of the scheme deliver value for money. An Outline Business Case (OBC) was due to be submitted to the Cambridgeshire and Peterborough Combined Authority (CPCA) in April 2020 with an estimated benefit cost ratio (BCR) of 10.2, demonstrating very high value for money. Subject to approval, this is expected to proceed to Full Business Case (FBC) in 2020/21. A public consultation on the scheme is due to take place later in 2020.

Junction 3

Junction 3 is heavily congested during peak hours, which creates extensive queues on the A1260 Nene Parkway (southbound) and on the A1260 The Serpentine approach.

During 2019/20, a preferred option for the junction was identified and includes the widening of three of the approaches and full signalisation of the junction. An OBC was due to be submitted to the CPCA in May 2020 with a forecast BCR of 3.2, demonstrating high value for money. Subject to approval, this is expected to proceed to FBC in 2020/21. A public consultation on the scheme is due to take place later in 2020.

A605 Oundle Road – The Village to Ham Lane

The A605 Oundle Road is a popular route for motorists and cyclists into the City Centre and to Lynchwood Business Park to the west of the City, which suffers from queuing and congestion in peak periods. The section between The Village and Ham Lane provides access to Nene Park Academy as well Nene Park at Orton Mere and Ferry Meadows. The project is to introduce a safer alternative to the current cyclist / motorist arrangement on this section. Currently on-road cycle lanes are provided.

A design has been developed to widen the footway to create a shared use cycleway. The footpath widening will be on the south side of Oundle Road from The Village to Lady Lodge Drive. From Lady Lodge Drive to Ham Lane the footpath on the north side will be widened to create a shared use cycleway. As part of the project, the signals at Lady Lodge Drive will be upgraded to incorporate a Toucan crossing.

The scheme will be delivered during the 2021 school summer holidays.

APV Baker Footbridge

APV Baker Footbridge is a four-span steel structure providing pedestrian access over the A15 Paston Parkway. Following inspection, an undesirable irreversible movement of the foundations supporting the main span over the A15 has been observed, believed to be due to ground shrinkage. The movement of the structure has caused opening of the expansion joint at the west abutment. As a failsafe, an additional bearing has been placed centrally on the cross head of the pier to provide support in case the original bearings move beyond their permitted range.



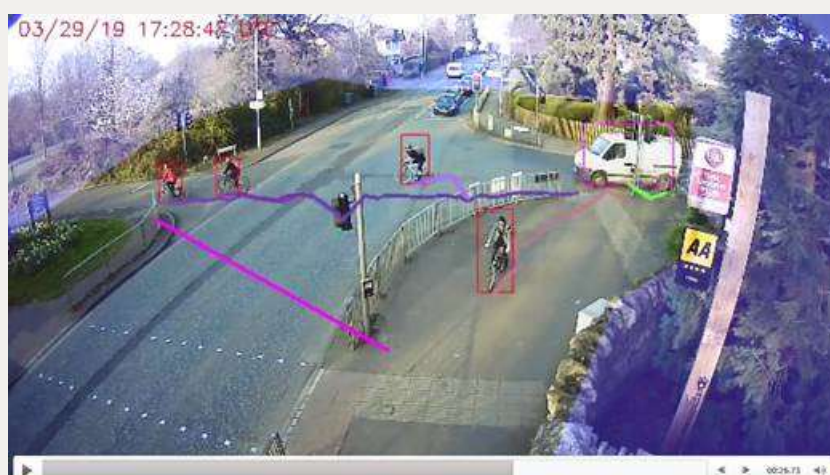
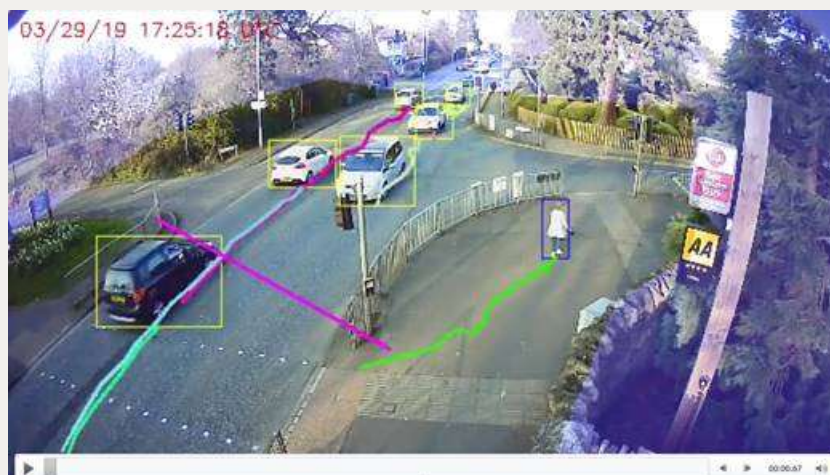
APV Baker Footbridge

As this is not a viable long-term solution, a design has been developed to replace the foundations to the main span. This will coincide with other remedial works and help extend the current serviceable life of the structure. The works are due to commence in 2020/21.

Smart Cities Transport Strategy

In 2018/19, PHS developed a Smart Cities Transport Strategy for Peterborough. The purpose of the strategy is to provide an efficient, optimised, and dynamic highway network that is able to adjust to conditions and communicate with users. It is intended to achieve the specific objectives of maximising existing capacity, prioritising the movement of public transport vehicles on key corridors, improve network resilience, and improve the efficiency of the network.

As part of the Smart Cities initiative PHS, working with Vivacity Labs and Tracsis, are trialling the deployment of intelligent Machine Learning-based video sensors to gather real-time detailed data on how a road space is being used. The anonymous data generated can be used to monitor traffic flow and to enable the real time management of traffic signals. The information provided by the sensors will enable network managers to better influence driver behaviour and routing choices.



A trial of the real-time data collection was implemented on Oundle Road and A1260 Nene Parkway. These roads attract a significant number of peak hour vehicle trips with Lynchwood Park a key destination. The use of the real time data collection, co-ordinated with traffic signals along the Oundle Road corridor, will:

- Prioritise the Oundle Road westbound throughput during the morning peak hour as queuing along the A1260 Nene Parkway southbound off slip (Junction 32) approaches safety critical levels. The signals will then provide additional green time to remove queuing vehicles from the Parkway.
- Slow the progression of westbound traffic along Oundle Road to deter trips from using this route that could otherwise travel via the Parkways.

The trial was deemed to be a success, and the accuracy of the sensors was found to be greater than other monitoring sensors (around 97% accurate). Due to the success of the trial, further sensors are due to be rolled out across selected areas of the network.

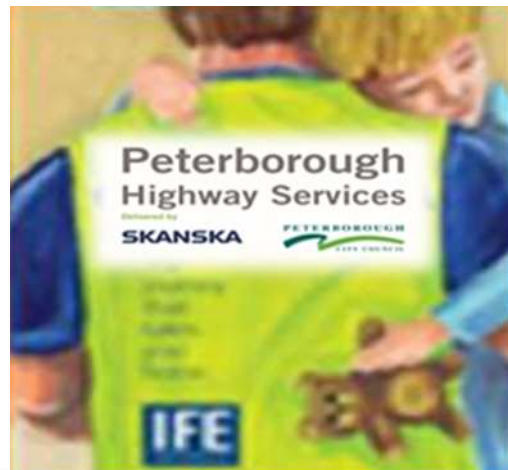
Health and Safety

Injury-Free Environment

PHS has adopted Skanska's Injury Free Environment (IFE) culture, which provides the behaviours and values through which health, safety and wellbeing are managed within the contract. IFE is defined as being:

"More than safety, a culture of care and concern for people, which encourages everybody to accept responsibility for their own and their colleague's well-being...The aim is to engage with the entire workforce and extend all of our behaviours such that we look out for one another to ensure that everyone returns home from work safely to their family and friends."

The IFE culture empowers staff to take personal responsibility for their own safety, and that of their colleagues, both in work and at home. The Values are shown below.



PHS participates in an active regional IFE team that includes representation from both the Council and Skanska. During 2019/20, the IFE team have:

- Engaged with staff through Health and Wellbeing events and information
- Held a Summer Family Fun Day for PHS staff and the supply chain including a football competition and children's entertainment
- Introduced 'Fika' breaks for staff to connect with other members of PHS (Fika is an important part of Swedish culture. It means making time to stop and socialise: to take a pause, to refresh the brain and strengthen relationships)
- Delivered a number of IFE Stand Up's, including one in February 2020 which explored 'negativity bias' and how this affects mental wellbeing
- Invited the top 10 subcontractors from PHS and Cambridgeshire Highways to attend an IFE orientation event so they understood the health and safety culture and values within Skanska

- Installed IFE boards at Dodson House and the depot to improve communication and increase engagement. These include minutes from local IFE meeting, monthly focus topic, 'You Said, We Did' and a suggestions box.

Sharing Best Practice

In January 2020, PHS welcomed 17 members of the Skanska Finland team. The visit enabled both PHS colleagues and the Skanska Finland team to share information, exchange ideas with each other, and compare the different ways IFE is delivered. It provided a great opportunity to demonstrate the safer working practices that drives our operations.

During the visit it became apparent that the UK has adopted a much stronger approach to IFE, with greater focus on health and wellbeing and the positive impact it has on employees and their commitment to ensuring safer working practices.

Rylan Orchard, Schemes Delivery Manager in Peterborough, who was involved in organising the visit, said: *"It was very interesting to hear how differently we deliver our IFE journey in the UK, with IFE being on the agenda for every meeting and site induction that we do in IS, encouraging conversations amongst employees on this important topic and making it more visible. It's not something that is currently being done in Skanska Finland, but our Finnish colleagues really liked this approach and said it's something they may potentially look to adopt in their BU also."*

After a productive afternoon of IFE discussions, the visit concluded with a tour of a number of our local highway schemes.

Health and Safety Performance

PHS continued to demonstrate a strong health and safety performance throughout 2019/20, the PHS core contract continues to be one of the highest performing contracts when benchmarked with other Skanska highway contracts. During this period there were no Lost Time Injuries (defined as an incident resulting in a person being unable to work) or RIDDOR (reporting of injuries, diseases and dangerous occurrences regulations) incidents that required reporting to the Health and Safety Executive. This strong safety performance and culture was reinforced in June 2019 with the local team celebrating 1 million man-hours without a lost time injury. This is a tremendous achievement for a highway services contract.

Service strikes occur when a member of the workforce strikes underground utilities such as gas, water, electricity and telecommunications supplies. Although safe working practices are in operation, this remains a constant challenge as telecommunication cables, gas supplies to residential property and LV street lighting cables are often uncharted and/or installed at a substandard depth. During 2019/20 there were a total of four service strikes, none of which caused harm.

Near misses and incidents that do not cause harm are also reported and investigated to ensure that a positive health and safety culture is maintained. These cover a range of activities but two key areas remain an ongoing concern – members of the public placing themselves and the workforce at risk by entering traffic management (often in vehicles), and verbal abuse directed at the workforce from members of the public.

Improving the Way we Work

Systems Thinking

From the first year of the contract, PHS has actively sought to introduce a culture of business improvement, where employees are empowered and promote improvements to daily activities. Since 2014, we have implemented a Systems Thinking approach to a number of projects/processes within PHS. The Systems Thinking approach helps to create efficiencies within the contract by improving processes and removing waste whilst also creating a culture of innovation and continuous improvements.

Systems Thinking is a discipline that develops an understanding of a process by examining the linkages and interactions between the components of that defined process. Systems Thinking has been defined as an approach to problem solving by viewing problems as part of an overall system rather than reacting to a specific part or outcomes. Projects progressed during 2019/20 are outlined below.

Scheme Development Process Improvement Project

In February 2019, a cross-organisational and cross-functional improvement team was formed to review project delivery. Several workshops have been held, aimed at overlaying a robust governance protocol to our project delivery process. These workshops have focused on the creation of formal gateways at discrete points in the development and delivery of schemes. These gateways act as hold points, ensuring that the correct information is available, and that the project is on track to meet its objectives before progressing to the next delivery stage. These gateways were implemented in April 2020 but will be regularly reviewed to ensure that they become embedded and continue to reflect the needs of the partnership.

Category 2 Defects

As noted elsewhere in this report, achieving the high-performance targets for Category 2 defect repairs has been challenging. These typically relate to non-safety critical defects which are assigned a timescale of 7, 14 or 28 days or 3 months depending on the nature of the defect.

Earlier in the contract, a Systems Thinking review was undertaken to improve the effectiveness this service area. This delivered significant improvements in performance. Given the difficulties during 2019/20 and the fact that corrective actions taken had not delivered sustained improvement, it was agreed to revisit the Systems Thinking project. A workshop was subsequently held on the 11th March 2020 which made use of different analytical techniques and resulted in a number of short- and long-term actions being identified. These were due to be implemented during 2020/21 and were expected to return this particular area of service to acceptable levels of performance.

Causeway Works and Commercial Management System

Whilst not a Systems Thinking project, Skanska began rolling out a new works and commercial management system, Causeway, in December 2019. Peterborough was one of the first Skanska highway

contracts to adopt this new tool. Implementation ran smoothly with the works scheduling, works management and commercial management functions now well embedded and working effectively.

As part of the Causeway solution, additional functionality is due to be delivered over the year ahead. A key component of this includes improved electronic reporting covering gang productivity, daily reviews of completed work, and prioritisation of work orders based on target completion date. Together these will further aid the management of our operational teams.

Report It Peterborough

In October 2019 the Council launched its new online fault reporting tool, 'Report It Peterborough'. Highways was the first Council service to introduce this system with the expectation that it would later be rolled out to other departments.

'Report It Peterborough' enables members of public to raise potential highway defects which are then automatically transferred to the relevant highway inspector. This delivers three benefits:

- It streamlines the reporting process which enables defects to be addressed more quickly
- It increases 'self-service' which reduces pressure on the Council's call centre
- It provides automated feedback to residents on the progress of their enquiry

A small number of process and system improvements have been introduced since launch. (Other improvements, such as the inclusion of a customer survey that follows the repair of a raised defect, are to be developed during the year ahead.) Measures are in place to monitor usage and ensure that the tool is not abused with data showing that there has only been a marginal increase in defects from 2018/19 to 2019/20 (which may also be influenced by other factors). The implementation and use of the system has been successful.

Efficiency Savings

Efficiency Road Map

One of a number of Performance Groups that report to the Peterborough Highways Operations Team is the Efficiency and Contract Management Group. This group comprises representatives from across the partnership and meets monthly. Every quarter this is expanded to a wider group to encourage greater participation and help embed a culture of efficiencies generation. The group focuses on four areas:

- Capturing and validating efficiencies that have been generated
- Identifying and exploring new opportunities for the future generation of efficiencies
- Setting efficiencies targets for the year ahead
- Maintaining and developing the Efficiency Route Map (which records efficiencies that have been achieved and monitors these against targets)

The route map is owned by the Peterborough Highways Operations Team and reported to the Peterborough Highways Strategic Board.

A total of £1,570,481 efficiencies (comprising £624,185 Cashable Savings and £946,296 Cost Avoidance) were delivered in the Financial Year 2019/20. Cashable efficiencies were £24,230 lower than the annual target due to the reduced annual revenue from Major Schemes. Non-cashable savings were ahead of target by £25,623, mainly due to cost avoidance for structures projects.

A breakdown of the efficiencies for 2019/20 is shown in the table below:

Road Map Item	Cashable	Cost Avoidance	Notes
Co-ordination of Programme	-	£540,077	Utilising the traffic management of other PCC partners & stakeholders in order to avoid the need to utilise chargeable Skanska traffic management.
Integrated contract management	£33,948	-	Savings made through sharing Skanska support staff with Cambridgeshire Highways to ensure they are fully utilised.
3rd party works	£63,512	-	Completing work for other customers – be it public or private sector customers - percentage fee returned to PCC.
Increase in turnover	£193,913	-	1% rebate for every additional million pound through the contract above the £10m threshold annually.

Systems thinking projects	-	£20,314	Systems thinking - project and business process improvement approach. Delivered efficiencies in the way the emergency response process is delivered.
Infrastructure renewals - new products	-	£449	The use of new products to extend the life of gully grating.
Abnormal load management	£1,224	-	Savings made through sharing Skanska support staff with Cambridgeshire Highways to ensure they are fully utilised.
Delivery of Major Schemes	£73,537	-	1% management fee.
Winter Maintenance	-	£78,858	Agreement to make Winter Maintenance lump sum rather than a target cost.
Incident Response	-	£58,008	Agreement to make incident response a lump sum rather than a target cost.
New Depot Relocation	£61,992	-	Annual saving on rent and rates
Major Schemes Management Fee	£90,000	-	PCC salary subsidy resulting from the part-secondment of PCC staff to Skanska.
£50k saving annually on structures	-	£50,000	PCC has reduced its budget by this figure.
Green Claims	-	£198,590	This is the amount of cash Skanska has received and hence PCC have not had to fund these repairs.
Supply of IT equipment	£15,939		
LED Major Schemes	£13,155	-	1% rebate on turnover from the LED programme.

North Somerset	£75,000	-	Payment to enable North Somerset Council to procure Skanska for the delivery of its highway service via the PHS contract.
Re-use of containers from LED programme	£1,965		Replacing hired storage containers with containers purchased as part of the LED programme.
Total	£624,185	£946,296	

Efficiencies Table

The total forecast efficiencies for 2020/21 is set at £1,569,529 comprising £648,801 Cashable Savings and £920,720 Cost Avoidance.

Service Performance

Key Performance Indicators

The performance of the Peterborough Highways Contract is monitored through an extensive suite of Key Performance Indicators (KPI's), as set out in the table below. 27 KPI's are in operation across four domains – Operations, Customer Service, Commercial and Finance, and Added Value. Performance is reported monthly to the Peterborough Highways Operations Team in order to monitor progress, capture lessons learnt and support continuous improvement. The Peterborough Highways Strategic Board also plays a critical role in overseeing the performance of the contract.

Domain	Score card	KPI ref.	KPI description
Operations	Programme Delivery	OP1	Number of cyclic maintenance activities completed against programme
		OP12	Number of schemes completed against programme
		OP13	Defined cost within +/- 10% of target cost per scheme
	Operational Delivery	OP2	Percentage of emergency work instructions attended to within agreed timescales
		OP3 [a]	Percentage of Highways CAT 1 work instructions completed within agreed timescale
		OP3 [b]	Percentage of Street Lighting CAT 1 work instructions completed within agreed timescale
		OP4 [a]	Percentage of Highways CAT 2 work instructions completed within agreed timescales
		OP4 [b]	Percentage of Street Lighting CAT 2 work instructions completed within agreed timescale
		OP5	Winter Maintenance - precautionary treatment runs completed within the agreed timescale
		OP10	Percentage of work passing inspection
	Health and Safety	OP6	Lost Time Injury Frequency Rate (LTIFR)
		OP7	Accident Frequency Rate (AFR)
		OP8	Number of Near Misses reported
OP9		Number of Service Strikes	
Customer Service	Customer Service	CS3	Number of satisfaction surveys completed for [a] Client, [b] Members and [c] Public (returned)
		CS4 [b] & [c]	Satisfaction scores for [b] Members & [c] Public
		CS5	Number of commendations received minus number of complaints received
Commercial & Financial	Commercial & Financial	CF1	Percentage of accounts approved and paid within agreed period

		CF3	Percentage of cashable efficiencies compared to turnover (in current Financial Year)
		CF5	Value from other revenue streams
Added Value	Carbon	AV1	Reduction in Carbon Emissions arising through energy and fuel use in buildings and vehicles against target
	Water	AV2	Reduction in mains Water consumption through use of a rainwater harvesting system
	Waste	AV3	Diversion of waste from landfill: as a percentage of total waste produced over a rolling twelve-month period
	Procurement	AV4	Percentage of material procurement spend within the LEP area
	Suppliers	AV5	Percentage of SME contractor's procurement spend within the LEP area
	Sustainable transport	AV6	Reduction in single occupancy car travel through application of transport hierarchy
	Economy & CSR	AV7	Support development of local skills provision directly and indirectly (supply chain)

Suite of KPIs

Each KPI, score card and domain is weighted and contributes to an overall annual performance score for the contract. For 2019/20, PHS achieved an impressive annual score of 99.2%. A high-level summary of this score is provided below and expanded upon in Appendix 1.

Domain	Weighting	Score
Operations	70%	69.2%
Customer Service	10%	10%
Commercial & Finance	0% (report only)	0%
Added Value	20%	20%
Total	100%	99.2%

Annual Performance Score Breakdown

Monthly performance against each of the KPI's between April 2019 and March 2020 is detailed in Appendix 2. The KPI dashboard operates a Green / Amber / Red system, which represents:

- Green: the KPI is at or exceeding the target
- Amber: the KPI has dropped beneath the target for the first month

- Red: the KPI is beneath the target for the second month or longer

Whilst the overall performance was very high, the performance of the Category 2 defects (OP4a) dropped below the desired performance levels for a number of months across the year and is an ongoing area of concern. As highlighted earlier in the report, a review of the Category 2 process commenced in March 2020 with improvement actions due to be implemented from the start of the 2020/21 financial year.

In a similar manner to the Efficiency Group, a KPI Performance Group is established and is responsible for reviewing, maintaining and developing the suite of KPI's. This includes the annual review of KPI targets and making recommendations to the Peterborough Highways Operations Team. The group is made up of members from across the partnership and meets monthly.

Environmental Performance

PHS is unusual in that environmental considerations features so prominently in the overall performance of the contract. The Added Value KPI's cover many environmental aspects from carbon, waste and water through to supporting local businesses. Overall performance is good with some key headlines provided below:

- AV1 – Carbon (CO₂e tonnes emitted per £100,000 spend) is currently at an average of 1.24 for the year, which is well below the 2.59 target for the last financial year.
- AV2 – 37,116 litres of potable water were saved by using the rainwater harvesting system installed in the depot. Potable water taken to sites has been replaced by filling containers from rainwater harvesting leading to this saving. This exceeds the target of 19,983 litres.
- AV3 – 98.8% of waste produced by the contract was diverted from landfill (based on a 12-month rolling period) which remains above the 95% target.

Environmental compliance and added value is not only a priority for PHS but also Skanska as a whole. This is embedded through the partnership leadership team, the support of Skanska's environment team and through training. All Skanska staff are required to complete Site Environmental Awareness Training. By March 2020, 100% of staff had received this training.

During 2019, a designer's environmental checklist was implemented to raise awareness of environmental matters at the early stage of scheme development. Training was provided to the transport planning team and the design teams. In addition, a bi-monthly environmental stand ups are provided to operational teams to raise awareness, increase knowledge, ensure compliance, and share lessons learnt.

A contract carbon reduction strategy has also been developed that aligns with the Council's own Carbon Management Action Plan. The carbon reduction strategy focuses on the following three key areas with an action plan to accompany this:

- Fuel and fleet – Exploring alternative, low carbon fuel replacement for fleet and the future electrification of fleet and equipment
- Low carbon design – Increasing the consideration of carbon at design stage where there is the greatest opportunity to make gains

- Material reuse and recycling – Exploring use of recycled aggregate, including material generated within the network, and moving towards a circular economy

Further environmental successes are set out in the 'Awards & Recognition' section later in this report.

Customer Feedback

Customer Feedback Surveys

The performance of PHS is also measured through a series of feedback surveys which contribute towards two KPI's – CS3 and CS4. These are undertaken on selected schemes with the following groups:

- Council Members – Feedback cards are left with local Members following the completion of schemes. These cards provide Members with the opportunity to comment on all aspects of the scheme, including the standard of the work, the safety of the site and the way in which the staff conducted themselves.
- Members of the Public – As for Council Members, feedback cards are left with local residents following the completion of schemes.

Compliments & Complaints

Compliments and complaints from the public are raised either through the Customer Contact Centre or directly with staff. These are logged, actioned and subsequently reported at the Peterborough Highways Operations Team. This data contributes directly to the KPI CS5.

The National Highways & Transport (NHT) surveys

The NHT annual survey captures public satisfaction on services delivered by local authorities. The Council has participated in the survey in the years of 2012, 2015, 2016, 2017, 2018, 2019 and has again in 2020. It is the Council's intention to continue to do these surveys annually.

In 2019, the Council was ranked as the joint top highway and transport authority in the Eastern region, acknowledging the hard work and commitment shown by PHS to look after 550 miles of carriageway, 718 miles of footways and 366 structures. Overall, Peterborough ranked 21 out of 111 UK highway authorities – PCC's highest position since 2016, rising six places from last year's survey.

In Peterborough, more than 900 residents responded to the survey, ranking the city's highways' condition and quality of cycle routes and facilities well above the national average.

Road Condition Survey

National road condition survey data for 2018/19 was released by the Department of Transport in October 2019. This shows that the Council compares favourably with the regional and national average for A, B and C classed roads. (Note: The regional average for unclassified roads was skewed by five authorities who chose not to submit this data.)

Data Set	Roads classified 'red' (roads where maintenance should be considered)		
	A Roads (%)	B & C Roads (%)	Unclassified Roads (%)
Peterborough	1	5	17
National Average	3	5	16
Regional Average	2	5	11
Cambridgeshire	3	6	No submission

Road Condition Survey Data Summary

Transport Incentive Fund

The Department for Transport has an incentive fund in operation which rewards councils who demonstrate they are delivering value for money in the management of their highway network. Councils are banded 1 to 3 based on their response to a detailed questionnaire which covers the following five criteria:

- Asset management
- Resilience
- Customer
- Benchmarking and efficiency
- Operational delivery

Those councils which achieve Band 3 receive their full allocation of Incentive Funding. For bands 1 and 2 this is reduced by 90% and 50%, respectively. For 2019/20, PHS continued to be rated as a Band 3. The Performance Management Framework Dashboard forms a key part of the Council's Incentive Fund submission and is included in Appendix C.

Repudiation of Claims

Under the Highways Act, local authorities can be subject to compensation claims from third parties where there has been a breach of duty. In most cases this relates to highway defects not being inspected or repaired within stated timescales. In 2019/20 the Council achieved a claims repudiation rate of 98%. This was in no small part due to the 100% rate of highway inspections which were undertaken on time and provides the Council with a robust defence under Section 58 of the Highways Act. This compares favourably when benchmarked against a number of nearby authorities as demonstrated below:

Council	Repudiation Rate (%)
Peterborough City Council	98
Council A	91
Council B	85
Council C	73

Claims Repudiation Benchmarking

Good News Stories

Awards & Recognition

In May 2019 Jason Webb, Street Lighting Supervisor, won the 'Care for Life' award at the Skanska UK Awards. The award recognised Jason's proactive approach to health and safety as well as the care and wellbeing of his colleagues. In addition, Nene Bridge was shortlisted under the 'Team of the Year' category.

The contract had success at the regional Chartered Institution of Highways and Transportation (CIHT) awards with Nene Bridge securing 'Project of the Year' and Ross Percy-Jones, Transport Planner, being shortlisted for 'Young Professional of Year'. Representatives of PHS also attended the British Construction Industry Awards in October 2019 for the Nene Bridge Project that had been shortlisted under the Operations and Maintenance Project of the Year. Whilst the project was not successful, being shortlisted for such a prestigious event was a tremendous achievement.

In December 2019, all PHS staff received an 'Achieving Excellence' award from the Council. The award recognises the hard work of the team and the excellent NHT survey results. Gillian Beasley, Steve Cox and Cllr Peter Hiller presented certificates at a short awards ceremony in the Town Hall.



Skanska UK Awards



Green Apple Awards



Achieving Excellence Awards

Following the successes of the Nene Bridge project, Tim Henson (Senior Bridge Engineer), presented at the national NCE Bridges Conference in November 2019.



The Major Projects Team and the Street Lighting Design Team were each awarded a Green Apple Award in November 2019. For Major Projects this recognised the efforts to reduce on site plant movements through the use of an air-skid system and the incorporation of recycled fly-ash into the concrete mix on the Nene Bridge project. In the case of streetlighting this was for a bat sensitive lighting design for the Fletton Quays site.

Skanska Peterborough Highways was awarded Investors in the Environment (iiE) Green Level Accreditation at the iiE Awards Ceremony in April 2019. This is a reflection of the comprehensive Environmental Management Systems in place and sustainability initiatives that are being undertaken. The service also picked up the award for **'Best Overall Achiever'** for the Large Business



Best Overall Achiever

Category.



Celebration of 1m man-hours without lost time injury

In June 2019 PHS celebrating reaching one million man-hours worked without a lost time injury. This demonstrates an exceptional level of health and safety performance. Particular thanks goes to front-line operatives and operational supervisors and managers.

The partnership is also well represented on professional institutions:

- Andrew Leadbetter, Drainage Team Leader, has taken on the additional role of Vice Chair for the Association of SuDS Authorities (ASA). 2019 was the inaugural year of the new ASA and was incorporated in 2019 as a community interest company. At the time it had a membership of 47 authorities and organisations representing 77 lead Local Flood Authorities.
- Steve Biggs, Principal Street Lighting Engineer, was appointed Vice President of the Institution of Lighting Professionals. In this new national role Steve will be promoting links and engagement between the lighting design and lighting contracting communities.
- Keith McWilliams, Contract Manager, was elected Chair of Chartered Institution of Highways and Transportation East of England region. This covers Essex, Hertfordshire, Northamptonshire, Cambridgeshire, Suffolk, Norfolk, and a number of other unitary authorities, including Peterborough.

Supporting the Community



Eco Awards

The Skanska team in Peterborough took part in the annual Eco Awards to show their support for schools going the extra mile to be green, presenting the 'Skanska Special Award' to children from the winning primary school.

The awards, organised by Peterborough Environment City Trust (PECT), focus on supporting primary schools and celebrating the efforts they are making

with green innovations, environmental awareness, and health and happiness. The children presented their work on environmental initiatives and the awards were presented, with the Skanska team choosing a winning school based on the pupils' enthusiasm and knowledge.

Skanska continued to support the Skills Service throughout the year. This included Year 11 mock interviews (Arthur Mellows Village College), 'Guess the Professional' event (Arthur Mellows Village College and Sir Harry Smith Community College) and multiple Career Fairs.



As part of Skanska's Lend a Hand Day, members of staff gave a day of their time to assist PECT in the upkeep and improvement of shared garden areas that are used by vulnerable people and elderly living in sheltered housing. This work was undertaken over two days and involved 18 members of staff.

COVID-19 Response

This report covers the 12-month period from April 2019 to March 2020. However, due to the significance of the COVID-19 pandemic, additional information has been provided below on the impact to PHS up to August 2020.

Like many areas of society, the COVID-19 pandemic has had a significant impact on PHS. Both the Council and Skanska implemented a 'working from home' policy in line with Government guidance with Dodson House being closed to staff from the end of March 2020.

Whilst most staff have continued to work from home, the depot remained operational throughout lockdown with a skeleton management team in place. Highway and street lighting maintenance continued albeit with a number of restrictions in place and certain activities were initially halted on safety grounds. These were slowly reintroduced as the risks were better understood and new working methods and mitigations implemented. Central to this has been the implementation of the Construction Leadership Council's guidance document 'Safe Site Operations'. The additional measures have resulted in some cost increases, most notably for routine maintenance, which is placing additional pressures on budgets. However, all parties are working hard to minimise these.

A Service Manager Instruction was issued on the 30th March setting out a number of changes. These included, amongst others, the temporary suspension of all schemes; the prioritisation of work activities; the relaxation of KPIs response times; and changes to inspection requirements. This was replaced by a second Service Manager Instruction on the 27th April which included the reintroduction of schemes, modified requirements on inspections and amended commercial arrangements. It is worth noting that both parties worked closely together on the development of the second Service Manager Instruction.

In order to minimise the impact of COVID-19, weekly (and later two-weekly) risk reduction meetings have been held since the start of the crisis. These have covered both operational and commercial aspects, including the Cabinet Office's Procurement Policy Notes 02/20 'Supplier Relief due to COVID-19' and the furloughing of staff. Whilst discussions have been difficult at times, the open and collaborative approach taken by the partnership has ensured that tremendous progress has been made and key services maintained.

At the time of preparing this report (August), all work had recommenced including a full programme of schemes. However, it is recognised that social distancing restrictions will continue to affect productivity and cost for some time to come and that the delay to schemes will create delivery pressures during the second half of 2020/21. The safety of our people also remains of paramount importance and it will be essential to ensure that control measures are constantly reviewed and vigilantly enforced.

It is worth making special mention of the depot operation teams who have continued to deliver frontline services throughout an exceptionally difficult period. An equally important contribution has also been made by a skeleton depot management team who have continued to work from the depot and helped keep the

team busy and safe, and ensure the service is adapting to new ways of working. The calm and measured approach from this team has been vital to the smooth running of the service.

The above services could not be delivered without the support of a number of other key support services including the depot administration and scheduling team and the Streetworks team.

Finally, PHS expressed its thanks to the NHS and local care workers for their tireless efforts during the ongoing pandemic. On the 27th April, rainbow signs were painted on the carriageway outside Peterborough Hospital, featuring in the local press and social media.

Councillor Peter Hiller, cabinet member for Peterborough City Council, said: *“It’s only right that we show our NHS just how vital they are and how much we all appreciate everything they have done since the COVID-19 outbreak. They are literally putting themselves on the frontline to care for us all.”*



Rainbow sign to thank NHS

Appendix A

v1.1	Financial Year: 2019/20					Scorecard			
Domain	Scorecard	KPI ref.	KPI description		Target		Scorecard weighting	KPI weighting	Scorecard totals
Operations	Programme Delivery	OP1	Number of cyclic maintenance activities completed against programme		95%	year	70%	10%	69.20% (70.49%)
		OP12	Number of schemes completed against programme		95%	year		5%	
		OP13	Defined cost within +/- 10% of target cost per scheme		95%	Financial year		5%	
	Operational Delivery	OP2	Percentage of emergency work instructions attended to within agreed timescales		100%	month		15%	
		OP3 [a]	Percentage of Highways CAT 1 work instructions completed within agreed timescale		100%	month		15%	
		OP3 [b]	Percentage of Street Lighting CAT 1 work instructions completed within agreed timescale		100%	month		15%	
		OP4 [a]	Percentage of Highways CAT 2 work instructions completed within agreed timescales		95%	month		10%	
		OP4 [b]	Percentage of Street Lighting CAT 2 work instructions completed within agreed timescale		95%	month		10%	
		OP5	Winter Maintenance - precautionary treatment runs completed within the agreed timescale		98%	month		10%	
		OP10	Percentage of work passing inspection		95%	month		5%	
	Health and Safety	OP6	Lost Time Injury Frequency Rate (LTIFR)		Report only			0%	
		OP7	Accident Frequency Rate (AFR)		Report only			0%	
		OP8	Number of Near Misses reported		Report only			0%	
		OP9	Number of Service Strikes		Report only			0%	
Customer Service	Customer Service	CS3	Number of satisfaction surveys completed for [a] Client, [b] Members and [c] Public (returned)		Report only		0%	10.00% (11.25%)	
		CS4 [b] & [c]	Satisfaction scores for [b] Members & [c] Public		85%	month	75%		
		CS5	Number of commendations received minus number of complaints received		Positive score	rolling 12 months	25%		
Commercial and Financial	Commercial & Financial	CF1	Percentage of accounts approved and paid within agreed period		Report only		0%	0.00%	
		CF3	Percentage of cashable efficiencies compared to turnover (in current Financial Year)		Report only		0% (report only)		
		CF5	Value from other revenue streams		Report only		0%		
Added Value	Carbon	AV1	Reduction in Carbon Emissions arising through energy and fuel use in buildings and vehicles against target		35%	reduction by 2022/23	40%	20.00% (20.51%)	
	Water	AV2	Reduction in Potable Water consumption through use of a rainwater harvesting system		2.5%	reduction in 2019/20	15%		
	Waste	AV3	Diversion of waste from landfill: as a percentage of total waste produced over a rolling twelve month period		95%	rolling 12 months	15%		
	Procurement	AV4	Percentage of material procurement spend within the LEP area		80%	Financial year	10%		
	Suppliers	AV5	Percentage of SME contractors procurement spend within the LEP area		50%	Financial year	10%		
	Sustainable transport	AV6	Reduction in single occupancy car travel through application of transport hierarchy		10% reduction (from 2018 survey results)		5%		
	Economy & CSR	AV7	Support development of local skills provision directly and indirectly (supply chain)		250 hours	Financial year	5%		
2019/20 total score								99.20% (102.25%)	

Issue/ change log			
Date	Version No.	Measure	Details of issue/ change
21/05/2020	1.0	All	First issue (provisional score)
22/07/2020	1.1	AV4 and AV5	Values finalised further to completion of annual review and reconciliation of data. Added Value Scorecard total and 2019/20 total score updated to reflect finalised values for these measures.
		AV6	Score calculated further to collation and analysis of the 2019 Travelchoice council staff survey results. Added Value Scorecard total and 2019/20 total score updated to reflect the score achieved for this measure.

Financial Year: 2019/20					2019/20 performance													Scorecard calculations																														
Domain	Score card	KPI ref.	KPI description	Target		Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Notes	Average or final score	Target multiplier	Multiplied score	Scorecard weighting	KPI weighting	Overall weighting	KPI score	Scorecard totals																						
Operations	Programme Delivery	OP1	Number of cyclic maintenance activities completed against programme	95%	year	0/0	1/1	2/1	4/2	4/2	7/5	7/8	7/8	7/8	8/8	8/8	12/12		100.00%	105.26%	105.26%	70%	10%	7.00%	7.00%																							
		OP12	Number of schemes completed against programme	95%	year	0/0	0/0	3/3	4/4	5/5	11/11	13/13	16/15	16/16	17/17	19/19	21/21		100.00%	105.26%	105.26%	70%	5%	3.50%	3.50%																							
		OP13	Defined cost within +/- 10% of target cost per scheme	95%	Financial year	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		100.00%	105.26%	105.26%	70%	5%	3.50%	3.50%																						
	Operational Delivery	OP2	Percentage of emergency work instructions attended to within agreed timescales	100%	month	100%	100%	98.85%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		98.79%	100.00%	98.79%	70%	15%	10.50%	10.37%																						
		OP3 [a]	Percentage of Highways CAT 1 work instructions completed within agreed timescale	100%	month	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		100.00%	100.00%	100.00%	70%	15%	10.50%	10.50%																						
		OP3 [b]	Percentage of Street Lighting CAT 1 work instructions completed within agreed timescale	100%	month	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		100.00%	100.00%	100.00%	70%	15%	10.50%	10.50%																						
		OP4 [a]	Percentage of Highways CAT 2 work instructions completed within agreed timescales	95%	month	83.11%	89.46%	94.63%	80.14%	84.06%	82.75%	83.39%	97.23%	94.61%	79.11%	82.81%	78.50%		85.82%	105.26%	90.33%	70%	10%	7.00%	6.32%																							
		OP4 [b]	Percentage of Street Lighting CAT 2 work instructions completed within agreed timescale	95%	month	100%	100%	98.57%	100%	96.67%	100%	100%	100%	100%	98.53%	94.64%	100%	100%		99.03%	105.26%	104.25%	70%	10%	7.00%	7.00%																						
		OP5	Winter Maintenance - precautionary treatment runs completed within the agreed timescale	98%	month	100%	N/A	N/A	N/A	N/A	N/A	100%	97.78%	100%	100%	98.33%	100%		99.44%	102.04%	101.47%	70%	10%	7.00%	7.00%																							
		OP10	Percentage of work passing inspection	95%	month	100%	99.47%	100%	100%	98.31%	99.43%	100%	97.58%	98.68%	100%	100%	98.00%		99.25%	105.26%	104.47%	70%	5%	3.50%	3.50%																							
	Health and Safety	OP6	Lost Time Injury Frequency Rate (LTIFR)	Report only		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					70%	0%	0.00%																							
		OP7	Accident Frequency Rate (AFR)	Report only		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					70%	0%	0.00%																							
		OP8	Number of Near Misses reported	Report only		2	1	0	1	0	0	2	0	1	2	2	2						70%	0%	0.00%																							
OP9		Number of Service Strikes	Report only		0	0	0	0	2	1	0	0	0	0	0	1						70%	0%	0.00%		69.20% (70.49%)																						
Customer Service	Customer Service	CS3	Number of satisfaction surveys completed for [a] Client, [b] Members and [c] Public (returned)	Report only		0	0	0	0	0	0	0	0	0	0	400	0					10%	0%	0.00%																								
		CS4 [a]	Satisfaction scores for [a] Client	Report only	year	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A					10%	0%	0.00%																								
		CS4 [b] & [c]	Satisfaction scores for [b] Members & [c] Public	85%	month	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	99.18%	Nil returns					10%	75%	7.50%	7.50%																							
		CS5	Number of commendations received minus number of complaints received	Positive score	rolling 12 months	6	0	0	3	1	1	0	2	0	3	1	2					10%	25%	2.50%	2.50%																							
Commercial and Financial	Commercial & Financial	CF1	Percentage of accounts approved and paid within agreed period	Report only		88.32%	93.56%	98.10%	100%	97.77%	97.93%	95.95%	100%	No data	100%	97.45%	100%					0%	0%	0.00%																								
		CF3	Percentage of cashable efficiencies compared to turnover (in current Financial Year)	Report only		12.91%	8.61%	7.04%	5.91%	6.14%	5.55%	5.21%	5.45%	5.32%	6.34%	6.09%	6.01%					0%	0%	0.00%																								
		CF5	Value from other revenue streams	Report only		£43,891	£44,865	£37,367	£53,647	£51,032	£67,747	£43,939	£80,232	£45,519	£40,102	£28,640	£71,214					0%	0%	0.00%		0.00%																						
Added Value	Carbon	AV1	Reduction in Carbon Emissions arising through energy and fuel use in buildings and vehicles against target	35%	reduction by 2022/23	50.24%	49.67%	46.32%	39.24%	38.79%	37.93%	37.98%	41.72%	46.87%	52.37%	55.59%	53.82% of target	Counted as pass (100%)	100.00%	100.00%	100.00%	20%	40%	8.00%	8.00%																							
	Water	AV2	Reduction in Potable Water consumption through use of a rainwater harvesting system	2.5%	reduction in 2019/20	8.43%	20.54%	35.69%	59.10%	88.16%	90.43%	119.17%	136.37%	144.56%	158.16%	168.57%	185.74% of target	Counted as pass (100%)	100.00%	100.00%	100.00%	20%	15%	3.00%	3.00%																							
	Waste	AV3	Diversion of waste from landfill: as a percentage of total waste produced over a rolling twelve month period	95%	rolling 12 months	98.00%	99.00%	96.30%	97.89%	97.71%	100%	99.33%	98.98%	99.00%	100%	99.84%	100%					10%	15%	3.00%	3.00%																							
	Procurement	AV4	Percentage of material procurement spend within the LEP area	80%	Financial year	75.62%	88.45%	88.38%	84.04%	82.01%	82.53%	82.89%	83.78%	83.34%	83.77%	83.94%	88.74%		Finalised values for 2019/20	88.74%	125.00%	110.92%	20%	10%	2.00%	2.00%																						
	Suppliers	AV5	Percentage of SME contractors procurement spend within the LEP area	50%	Financial year	18.90%	25.72%	29.84%	32.98%	38.66%	41.72%	45.38%	48.12%	51.26%	52.99%	53.28%	54.15%		Finalised values for 2019/20	54.15%	200.00%	108.30%	20%	10%	2.00%	2.00%																						
	Sustainable transport	AV6	Reduction in single occupancy car travel through application of transport hierarchy	10% reduction (from 2018 survey results)	27.8%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		Counted as pass (100%), reduction of 29.9% in single occupancy car travel from 2018 Travelchoice council staff survey	100.00%	100.00%	100.00%	20%	5%	1.00%	1.00%																							
	Economy & CSR	AV7	Support development of local skills provision directly and indirectly (supply chain)	250 hours	Financial year	0	239	253	253	253	253	253	253	256.5	260	260	260	260		Counted as pass (100%)	100.00%	100.00%	100.00%	20%	5%	1.00%	1.00%																					
																											20.00% (20.51%)																					
																											99.20% (102.25%)																					
																											2019/20 total score																					

Appendix B

v1.0		Reporting month: March 2020 (published 20/04/2020)				2019/20			Change indicator	Notes		
Domain	Score card	KPI ref.	KPI description		Target		Jan-20	Feb-20			Mar-20	
Operations	Programme Delivery	OP1	Number of cyclic maintenance activities completed against programme		95%	year	8/8	8/8	12/12			
		OP12	Number of schemes completed against programme		95%	year	17/17	19/19	21/21			
		OP13	Defined cost within +/- 10% of target cost per scheme		95%	Financial year	100%	100%	100%			
	Operational Delivery	OP2	Percentage of emergency work instructions attended to within agreed timescales		100%	month	100%	94%	100%	↑	6%	All 67 No. emergency call outs in month were responded to within the agreed timescales.
		OP3 [a]	Percentage of Highways CAT 1 work instructions completed within agreed timescale		100%	month	100%	100%	100%	→	0%	All 45 No. Highways CAT 1 work instructions in month were completed within the agreed timescale.
		OP3 [b]	Percentage of Street Lighting CAT 1 work instructions completed within agreed timescale		100%	month	100%	100%	100%	→	0%	All 4 No. Street Lighting CAT 1 work instructions in month were completed within the agreed timescale.
		OP4 [a]	Percentage of Highways CAT 2 work instructions completed within agreed timescales		95%	month	79%	83%	78%	↓	-5%	449 of the 572 No. Highways CAT 2 work instructions in month were completed within the agreed timescales.
		OP4 [b]	Percentage of Street Lighting CAT 2 work instructions completed within agreed timescale		95%	month	95%	100%	100%	→	0%	All 80 No. Street Lighting CAT 2 work instructions in month were completed within the agreed timescale.
		OP5	Winter Maintenance - precautionary treatment runs completed within the agreed timescale		98%	month	100%	98%	100%			
		OP10	Percentage of work passing inspection		95%	month	100%	100%	100%			
	Health and Safety	OP6	Lost Time Injury Frequency Rate (LTIFR)		Report only		0.00	0.00	0.00			
		OP7	Accident Frequency Rate (AFR)		Report only		0.00	0.00	0.00			
		OP8	Number of Near Misses reported		Report only		2	2	2			
		OP9	Number of Service Strikes		Report only		0	0	1			
Customer Service	Customer Service	CS3	Number of satisfaction surveys completed for [a] Client, [b] Members and [c] Public (returned)		Report only		0	400	No data		In month data to follow.	
		CS4 [b] & [c]	Satisfaction scores for [b] Members & [c] Public		85%	month	Nil returns	99%	No data		In month data to follow.	
		CS5	Number of commendations received minus number of complaints received		Positive score	rolling 12 months	3	1	2			
Commercial & Financial	Commercial & Financial	CF1	Percentage of accounts approved and paid within agreed period		Report only		100%	97%	100%			
		CF3	Percentage of cashable efficiencies compared to turnover (in current Financial Year)		Report only		6.3%	6.1%	6.0%			
		CF5	Value from other revenue streams		Report only		£40,102	£28,640	£71,214			
Added Value	Carbon	AV1	Reduction in Carbon Emissions arising through energy and fuel use in buildings and vehicles against target		35%	reduction by 2022/23	51%	54%	50%			
	Water	AV2	Reduction in Potable Water consumption through use of a rainwater harvesting system		2.5%	reduction in 2019/20	158%	169%	186%			
	Waste	AV3	Diversion of waste from landfill: as a percentage of total waste produced over a rolling twelve month period		95%	rolling 12 months	100.0%	99.8%	100.0%			
	Procurement	AV4	Percentage of material procurement spend within the LEP area		80%	Financial year	To follow next month	To follow next month	To follow next month		In month data to follow.	
	Suppliers	AV5	Percentage of SME contractors procurement spend within the LEP area		50%	Financial year	To follow next month	To follow next month	To follow next month		In month data to follow.	
	Sustainable transport	AV6	Reduction in single occupancy car travel through application of transport hierarchy		10%	reduction in 2018/19	NA	NA	NA			
	Economy & CSR	AV7	Support development of local skills provision directly and indirectly (supply chain)		250 hours	Financial year	104%	104%	104%			

Issue/ change log

Date	Version No.	Measure	Details of issue/ change
20/04/2020	1.0	All	First issue

Measures OP1 to OP13					2018/19	2019/20												
Domain	Score card	KPI ref.	KPI description	Target	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	
Operations	Programme Delivery	OP1	Number of cyclic maintenance activities completed against programme	95%	13/13	0/0	1/1	2/1	4/2	4/2	7/5	7/8	7/8	7/8	8/8	8/8	12/12	
		OP12	Number of schemes completed against programme	95%	22/18	0/0	0/0	3/3	4/4	5/5	11/11	13/13	16/15	16/16	17/17	19/19	21/21	
		OP13	Defined cost within +/- 10% of target cost per scheme	95%	97%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
			Number of target cost schemes completed	in month	5	5	5	1	2	3	0	5	2	0	3	1	12	
			Number of target cost schemes completed outside +/- 10% of original target cost	in month	0	0	0	0	0	0	0	0	0	0	0	0	0	
			Number of target cost schemes completed	cumulative	38	5	10	11	13	16	16	21	23	23	26	27	39	
		Number of target cost schemes completed outside +/- 10% of original target cost	cumulative	1	0	0	0	0	0	0	0	0	0	0	0	0		
	Operational Delivery	OP2	Percentage of emergency work instructions attended to within agreed timescales	100%	99%	100%	100%	99%	100%	100%	100%	100%	100%	93%	100%	100%	94%	100%
			Number of emergency work instructions	in month	76	83	86	87	96	90	57	92	83	70	89	49	67	
			Number of emergency work instructions attended to within agreed timescales (Highways - 2 hours/ Street Lighting - 1 hour)	in month	75	83	86	86	96	90	57	92	77	70	89	46	67	
			Average time to arrive at site	in month	41 mins	43 mins	43 mins	43 mins	37 mins	39 mins	42 mins	42 mins			53 mins	52 mins	42 mins	
		OP3 [a]	Percentage of Highways CAT 1 work instructions completed within agreed timescale	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
			Number of Highways CAT 1 24 hour work instructions	in month	30	22	15	15	20	19	26	30	56	47	20	80	45	
			Number of Highways CAT 1 24 hour work instructions completed within agreed timescale (24 hours)	in month	30	22	15	15	20	19	26	30	56	47	20	80	45	
		OP3 [b]	Percentage of Street Lighting CAT 1 work instructions completed within agreed timescale	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
			Number of Street Lighting CAT 1 work instructions ('Urgent' priority code)	in month	12	4	3	5	10	7	4	10	11	3	16	9	4	
			Number of Street Lighting CAT 1 work instructions completed with agreed timescale (by end of next day)	in month	12	4	3	5	10	7	4	10	11	3	16	9	4	
		OP4 [a]	Percentage of Highways CAT 2 work instructions completed within agreed timescales	95%	91%	83%	89%	95%	80%	84%	83%	83%	97%	95%	79%	83%	78%	
			Number of Highways CAT 2 work instructions (7 day, 14 day, 28 day & 3 month)	in month	468	592	465	335	584	414	568	566	469	575	316	413	572	
			Number of Highways CAT 2 work instructions completed within agreed timescales	in month	424	492	416	317	468	348	470	472	456	544	250	342	449	
		OP4 [b]	Percentage of Street Lighting CAT 2 work instructions completed within agreed timescale	95%	97%	100%	100%	99%	100%	97%	100%	100%	100%	99%	95%	100%	100%	
			Number of Street Lighting CAT 2 work instructions ('Routine Maintenance' priority code)	in month	114	84	70	70	120	120	110	176	121	136	112	76	80	
			Number of Street Lighting CAT 2 work instructions completed within agreed timescales (7 days)	in month	111	84	70	69	120	116	110	176	121	134	106	76	80	
		OP5	Winter Maintenance - precautionary treatment runs completed within the agreed timescale	98%	100%	100%	NA	NA	NA	NA	NA	NA	100%	98%	100%	100%	98%	100%
			Number of gritting runs	in month	15	10	NA	NA	NA	NA	NA	NA	5	45	60	30	60	35
		Number of gritting runs completed within agreed timescale (2 hours)	in month	15	10	NA	NA	NA	NA	NA	NA	5	44	60	30	59	35	
	OP10	Percentage of work passing inspection	95%	100%	100%	99%	100%	100%	98%	99%	100%	98%	99%	100%	100%	100%		
		Number of orders inspected	in month	231	213	189	165	168	237	174	175	124	228	210	183	129		
		Site cleanliness	Passed in month	77	71	63	55	56	79	58	58	40	75	70	61	43		
			Failed in month	0	0	0	0	0	0	0	0	0	1	0	0	0		
	Quality of work	Passed in month	77	71	63	55	56	76	58	58	40	75	70	61	43			
		Failed in month	0	0	0	0	0	3	0	0	0	1	0	0	0			
	Work as ordered	Passed in month	76	70	62	55	56	78	57	59	41	75	70	61	43			
		Failed in month	1	1	1	0	0	1	1	0	3	1	0	0	0			
Health and Safety	OP6	Lost Time Injury Frequency Rate (LTIFR) To measure the number of employee Lost Time Injuries per 1,000,000 hours worked over a rolling twelve month period	Report only	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
		No. of Lost Time Injuries (Skanska)	in month	0	0	0	0	0	0	0	0	0	0	0	0	0		
		No. of Lost Time Injuries (supply chain)	in month	0	0	0	0	0	0	0	0	0	0	0	0			
		No. of hours worked (Skanska)	in month	20123	14190	12140	15580	8491	8491	8798	12974	12544	8888	9431	9339	9162		
		No. of hours worked (supply chain)	in month	10443	8260	7793	9797	8550	8550	13678	14190	9594	7295	7826	8384	9175		
	OP7	Accident Frequency Rate (AFR) To measure the number of reportable accidents per 1,000,000 hours worked over a rolling twelve month period Reportable accidents are those as defined in RIDDOR regulations prepared by the HSE	Report only	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	OP8	Number of Near Misses reported	Report only	0	2	1	0	1	0	0	2	0	1	2	2	2		
	OP9	Number of Service Strikes	Report only	0	0	0	0	0	2	1	0	0	0	0	0	1		

Measures CS1 to CS5					2018/19	2019/20													
Domain	Score card	KPI ref.	KPI description	Target	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20		
Customer Service	Customer Service	CS3	Number of satisfaction surveys completed for [a] Client, [b] Members and [c] Public (returned)	Report only	0	0	0	0	0	0	0	0	0	0	0	0	400		
		CS4 [a]	Satisfaction scores for: Client		NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
		CS4 [b] & [c]	Satisfaction scores for [b] Members & [c] Public	85%	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	Nil returns	99%	No data
			Number of excellent responses	in month	0	0	0	0	0	0	0	0	0	0	0	0	0	293	
			Number of good responses	in month	0	0	0	0	0	0	0	0	0	0	0	0	0	158	
			Number of satisfactory responses	in month	0	0	0	0	0	0	0	0	0	0	0	0	0	34	
			Number of poor responses	in month	0	0	0	0	0	0	0	0	0	0	0	0	0	4	
			Number of very poor responses	in month	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
		CS5	Number of commendations received minus number of complaints received	Positive score	0	6	0	0	3	1	1	0	2	0	3	1	2		
			Number of commendations received	in month	2	10	1	2	4	2	4	4	4	4	2	7	2	2	
			Number of complaints received	in month	2	4	1	2	1	1	3	4	2	2	4	1	0		

Peterborough Highway Services
 Commercial & Financial Data Sheet

Measures CF1, CF3 & CF5					2018/19	2019/20											
Domain	Score card	KPI ref.	KPI description	Target	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Commercial & Financial	Commercial & Financial	CF1	Percentage of accounts approved and paid within agreed period	Report only	100%	88%	94%	98%	100%	98%	98%	96%	100%	No data	100%	97%	100%
			Number of payment applications	in month	296	137	202	210	198	224	241	222	272		489	235	185
			Number of approved applications	in month	310	121	189	206	206	219	236	213	272		494	229	195
		CF3	Percentage of cashable efficiencies compared to turnover (in current Financial Year)	Report only	4.7%	12.9%	8.6%	7.0%	5.9%	6.1%	5.5%	5.2%	5.4%	5.3%	6.3%	6.1%	6.0%
			Turnover	in month	£2,985,653	£1,861,721	£1,325,297	£1,576,929	£1,938,314	£1,929,102	£2,015,455	£1,625,351	£1,996,321	£1,190,496	£938,981	£1,765,820	£2,683,887
			Efficiencies	in month	£51,048	£240,386	£33,947	£61,011	£61,025	£133,803	£60,355	£48,475	£138,093	£44,696	£218,602	£65,650	£145,845
			Turnover	cumulative	#####	£1,861,721	£3,187,018	£4,763,947	£6,702,261	£8,631,363	£10,646,818	£12,272,169	£14,268,490	£15,458,986	£16,397,967	£18,163,787	£20,847,674
			Efficiencies	cumulative	£1,409,700	£240,386	£274,333	£335,344	£396,369	£530,172	£590,527	£639,002	£777,095	£821,790	£1,040,393	£1,106,043	£1,251,888
			CF5	Value from other revenue streams	Report only	£61,264	£43,891	£44,865	£37,367	£53,647	£51,032	£67,747	£43,939	£80,232	£45,519	£40,102	£28,640
		Green Claims		in month	£34,751	£14,828	£21,801	£24,787	£40,603	£25,429	£25,629	£33,470	£57,889	£21,715	£8,305	£24,842	£63,838
		Third parties		in month	£26,513	£29,063	£23,064	£12,580	£13,044	£25,603	£42,118	£10,469	£22,343	£23,804	£31,797	£3,798	£7,376

Peterborough Highway Services
 Added Value Data Sheet

Measures AV1 to AV7					2018/19	2019/20											
Domain	Score card	KPI ref.	KPI description	Target	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Added Value	Carbon	AV1	Reduction in Carbon Emissions arising through energy and fuel use in buildings and vehicles against target	35% <small>reduction by 2022/23</small>	35%	50%	50%	46%	39%	39%	38%	36%	40%	45%	51%	54%	50%
			Tonnes of Carbon emitted	in month	14.25	23.29	16.14	15.52	10.54	17.88	17.19	10.60	29.41	32.21	33.42	37.56	14.62
			Tonnes of Carbon emitted	cumulative	274.74	23.29	39.43	54.95	65.49	83.37	100.56	111.16	140.57	172.78	206.20	243.76	258.38
			Contract spend	in month	£2,985,653	£1,861,721	£1,325,297	£1,576,929	£1,938,314	£1,929,102	£2,015,455	£1,625,351	£1,996,321	£1,190,496	£938,981	£1,765,820	£2,683,887
			Contract spend	cumulative	£29,920,495	£1,861,721	£3,187,018	£4,763,947	£6,702,261	£8,631,363	£10,646,818	£12,272,169	£14,268,490	£15,458,986	£16,397,967	£18,163,787	£20,847,674
			Tonnes of Carbon emitted per £100,000 contract spend	in month	0.92	1.25	1.24	1.15	0.98	0.97	0.94	0.91	0.99	1.12	1.26	1.34	1.24
			Target	Financial year	2.63	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49
	Water	AV2	Reduction in Potable Water consumption through use of a rainwater harvesting system	2.5% <small>reduction in 2019/20</small>	130%	8%	21%	36%	59%	88%	90%	119%	136%	145%	158%	169%	186%
			Litres of Water collected from rainwater harvesting system	in month	2,611	1,684	2,420	3,028	4,677	5,807	455	5,742	3,438	1,636	2,718	2,079	3,432
			Litres of Water collected from rainwater harvesting system	cumulative	20,851	1,684	4,104	7,132	11,809	17,616	18,071	23,813	27,251	28,887	31,605	33,684	37,116
			Target	Financial year	15,986	19,983	19,983	19,983	19,983	19,983	19,983	19,983	19,983	19,983	19,983	19,983	19,983
	Waste	AV3	Diversion of waste from landfill: as a percentage of total waste produced over a rolling twelve month period	95% <small>rolling 12 months</small>	98.3%	98.0%	99.0%	96.3%	97.9%	97.7%	100.0%	99.3%	99.0%	99.0%	100.0%	99.8%	100.0%
			Waste produced	in month	302.00	288.94	219.50	104.00	252.00	833.90	314.40	277.92	559.60	431.70	187.00	359.43	474.00
			Waste diverted from Landfill	in month	296.92	283.16	217.30	100.15	246.68	814.80	314.40	276.06	553.89	427.38	187.00	358.85	474.00
	Procurement	AV4	Percentage of material procurement spend within the LEP area	80% <small>Financial year</small>	73%	40%	46%	54%	58%	54%	56%	To follow next month	To follow next month	To follow next month	To follow next month	To follow next month	To follow next month
			LEP spend	in month	£251,073	£21,090	£29,265	£33,806	£47,162	£35,604	£42,385						
			Total spend	in month	£355,701	£52,552	£56,796	£47,899	£67,991	£85,198	£64,198						
			LEP spend	cumulative	£1,001,058	£21,090	£50,355	£84,161	£131,323	£166,927	£209,312	£209,312	£209,312	£209,312	£209,312	£209,312	£209,312
			Total spend	cumulative	£1,371,848	£52,552	£109,348	£157,247	£225,238	£310,436	£374,634	£374,634	£374,634	£374,634	£374,634	£374,634	£374,634
	Suppliers	AV5	Percentage of SME contractors procurement spend within the LEP area	50% <small>Financial year</small>	55%	19%	26%	30%	33%	39%	42%	To follow next month	To follow next month	To follow next month	To follow next month	To follow next month	To follow next month
			SME spend	in month	£734,364	£498,889	£464,645	£416,535	£465,393	£893,240	£663,649						
			Total spend	in month	£1,522,323	£2,640,096	£1,105,926	£879,239	£970,239	£1,488,200	£1,070,543						
			SME spend	cumulative	£8,215,305	£498,889	£963,535	£1,380,070	£1,845,464	£2,738,704	£3,402,353	£3,402,353	£3,402,353	£3,402,353	£3,402,353	£3,402,353	£3,402,353
			Total spend	cumulative	£14,991,910	£2,640,096	£3,746,022	£4,625,261	£5,595,500	£7,083,701	£8,154,244	£8,154,244	£8,154,244	£8,154,244	£8,154,244	£8,154,244	£8,154,244
	Sustainable transport	AV6	Reduction in single occupancy car travel through application of transport hierarchy	10% <small>reduction in 2018/19</small>	NA		NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
			Percentage of PHS respondents from the annual Travelchoice council staff survey who have indicated that they travel to and from their place of work by car (with no passengers)	2018 Travelchoice council staff survey	NA		NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
	Economy & CSR	AV7	Support development of local skills provision directly and indirectly (supply chain)	250 hours <small>Financial year</small>	155%	0%	96%	101%	101%	101%	101%	101%	103%	104%	104%	104%	104%
		Hours volunteered (Skanska and Supply Chain employees)	in month	0	0	239	14	0	0	0	0	3.5	3.5	0	0	0	
		Hours volunteered (Skanska and Supply Chain employees)	cumulative	388	0	239	253	253	253	253	253	253	256.5	260	260	260	

Appendix C

Peterborough Highway Services
 Asset Management Performance Management Framework - Dashboard

v1.0 Quarter 2 2019/20 (published 22/11/2019)						Previous	2019/20				Notes
Key area	Measure	Ref.	Description	Available/ reported	Target	Q or Yr	Q1	Q2	Q3	Q4	
Sustainability	Carbon emissions from maintenance activities	SU1	Tonnes of Carbon emitted for every £100,000 spent	Quarterly	<= annual KPI reduction	1.15 (2.49)	1.15 (2.49)	0.78 (2.49)	3.37		Value in Green represents target.
	Street Lighting energy consumption	SU2	Amount of electricity consumed across the City for the lighting asset (incl. lit signs and bollards). (Avg Kwh per light per month)	Quarterly	<= average usage from qtr for prev year	25.31	13.72 (17.65)	14.96 (18.97)	18.91 (25.89)	0 (25.31)	This year's results each quarter to be targets for 2018/19 Value in Green represents target.
	Congestion	SU3	Average delay on locally managed 'A' roads (DfT measure CGN0502b) spvpm (seconds per vehicle per mile)	Annually	24 spvpm	25.4					Data from DfT CGN0502b return (due Feb each year)
	Travel choice	SU4a	Public Transport - Public satisfaction (%) of local bus services	Annually	>= national average	63% (61%)			59% (60%)		Data from Annual NHT public satisfaction survey KBI 07 Value in Green represents national average.
		SU4b	Walking - Public satisfaction (%) of pavements and footpaths	Annually	>= national average	57% (54%)			57% (55%)		Data from Annual NHT public satisfaction survey KBI 11 Value in Green represents national average.
		SU4c	Cycling - Public satisfaction (%) of cycle routes and facilities	Annually	>= national average	57% (52%)			58% (51%)		Data from Annual NHT public satisfaction survey KBI 13 Value in Green represents national average.
	Major Projects waste material recycling	SU5	Major Projects - Percentage of waste material recycled	Quarterly	95%						
Serviceability	BSCI Score	SE1	Annual Average Bridge Stock Condition Indicator.	Bi-annually	>= 70.00	76.14					
	% of A Road Network That is Red	SE2	% of A Road Network from the scanner data marked red, that should have been considered for maintenance	Annually	<= national average	1% (3%)				1% (3%)	Value in Green represents national average.
	% of B & C Road Network That is Red	SE3	% of B & C Road Network from the scanner data marked red, that should have been considered for maintenance	Annually	<= national average	5% (6%)				5% (6%)	Value in Green represents national average.
	% of Unclassified Road Network That is Red	SE4	% of Unclassified Road Network from the scanner data marked red, that should have been considered for maintenance	Annually	<= national average	15% (17%)				17% (16%)	Value in Green represents national average.
Safety	Emergency response on the Network	SA1	Percentage of emergencies responded to within agreed timescales.	Quarterly	100%	99.6%	100%	100%	100%		
	Urgent Defect repair on the Network	SA2	Percentage of Highways CAT 1 defects completed within agreed timescales	Quarterly	100%	100%	100%	100%	100%		
	Defect repair on the Network	SA3	Percentage of Highways CAT 2 defects completed within agreed timescales.	Quarterly	95%	93.5%	88.0%	82.1%	91.4%		
	Delivery of planned safety inspections	SA4	Percentage of safety inspections delivered to programme.	Quarterly	100%	99.9%	100%	100%	100%		
	Accident statistics	SA5	Annual KSI (Killed or Seriously Injured) figure.	Annually	n/a	K-4 SI-77					
Stakeholder Satisfaction	Customer Feedback Cards	SH1	Positive feedback from members of the public.	Quarterly	85%	94.3%	Nil returns	Nil returns			
	NHT Survey	SH2	Overall results for Theme #03: Walking/ Cycling.	Annually	>= national average	56% (55%)			58% (54%)		Value in Green represents national average.
		SH3	Overall results for Theme #04: Tackling Congestion.	Annually	>= national average	52% (50%)			51% (50%)		Value in Green represents national average.
		SH4	Overall results for Theme #05: Road Safety.	Annually	>= national average	55% (55%)			56% (55%)		Value in Green represents national average.
		SH5	Overall results for Theme #06: Highway Maintenance/ Enforcement.	Annually	>= national average	52% (49%)			54% (50%)		Value in Green represents national average.

Issue/ change log

Date	Version No.	Measure	Details of issue/ change
22/11/2019	1.0	All	First issue (Q2 2019/20)

Peterborough Highway Services
Sustainability Data Sheet

Measures SU1 to SU4				Q2 2018/ 19			Q3 2018/19			Q4 2018/19			Q1 2019/ 20			Q2 2019/ 20			Q3 2019/20				
Key area	Measure and description	Ref.	Data description	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19		
Sustainability	Carbon emissions from maintenance activities Tonnes of Carbon emitted per £100,000 spend	SU1	Tonnes of Carbon emitted for every £100,000 spent in quarter	0.45			1.24			1.11			1.15			0.78			3.37				
			Tonnes of Carbon emitted in month	14.92	12.97	11.72	29.60	27.25	35.12	32.06	32.78	14.25	23.29	16.14	15.52	10.54	17.88	17.19	10.60	29.41	14.74		
			Contract spend in month	£2,403,178	£2,718,553	£3,621,888	£2,725,173	£2,704,649	£1,959,660	£1,948,308	£2,212,827	£2,985,653	£1,861,721	£1,325,297	£1,576,929	£1,938,314	£1,929,102	£2,015,455	£1,625,351	£1,996,321	£1,190,496		
	Street Lighting energy consumption Amount of electricity consumed across the City for the lighting asset shown as an average usage per light.	SU2	Average usage per light in quarter	18.97			25.89			25.31			13.72			14.96			18.91				
			Average Monthly usage per light	16.36	18.72	21.83	24.26	25.49	27.94	26.98	26.97	21.99	15.88	13.60	11.67	12.82	15.27	16.80	18.36	18.80	19.59		
			Total Kwh for month	429692	492438	574339	638570	671512	735989	710823	710635	579206	449474	384923	330481	362848	432190	475580	519817	533789	556429		
			Total number of street lights (incl. lit signs and bollards)	26271	26307	26312	26326	26345	26345	26345	26345	26345	26345	28307	28307	28307	28307	28307	28307	28307	28400	28410	
	Congestion Average delay on locally managed 'A' roads (DfT measure CGN0502b)	SU3	Average delay on locally managed 'A' roads (DfT measure CGN0502b)									25.4											
	Travel choice Public Transport	SU4a	Public Transport - Public satisfaction (%) of local bus services							63% (61%)							59% (60%)						
	Travel choice Walking	SU4b	Walking - Public satisfaction (%) of pavements and footpaths							57% (54%)							57% (55%)						
Travel choice Cycling	SU4c	Cycling - Public satisfaction (%) of cycle routes and facilities							57% (52%)							58% (51%)							

Peterborough Highway Services
Serviceability Data Sheet

Measures SE1 to SE4				Q2 2018/ 19			Q3 2018/ 19			Q4 2018/ 19			Q1 2019/ 20			Q2 2019/ 20			Q3 2019/20		
Key area	Measure and description	Ref.	Data description	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Serviceability	BSCI Score Average Bridge Stock Condition Indicator.	SE1	Annual Average Bridge Stock Condition Indicator																		
	% of A Road Network That is Red	SE2	% of A Road Network from the scanner data marked red, that should have been considered for maintenance																		
	% of B & C Road Network That is Red	SE3	% of B & C Road Network from the scanner data marked red, that should have been considered for maintenance																		
	% of Unclassified Road Network That is Red	SE4	% of Unclassified Road Network from the scanner data marked red, that should have been considered for maintenance																		

Peterborough Highway Services
Safety Data Sheet

Measures SA1 to SA4				Q2 2018/19			Q3 2018/19			Q4 2018/19			Q1 2019/ 20			Q2 2019/ 20			Q3 2019/20			
Key area	Measure and description	Ref.	Data description	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	
Safety	Emergency response on the Network Percentage of emergencies responded to within agreed timescales.	SA1	Percentage of emergency work instructions attended to on time in quarter	99.6%			100.0%			99.6%			99.6%			100.0%			100.0%			
			Number of emergency work instructions in month	78	80	69	86	77	50	81	75	76	83	86	87	96	90	57	92			70
			Number of emergency work instructions attended to within agreed timescales in month	78	79	69	86	77	50	81	75	75	83	86	86	96	90	57	92			70
	Defect repair on the Network Percentage of Highways CAT 1 defects completed within agreed timescales.	SA2	Percentage of CAT 1 work instructions completed on time in quarter	100.0%			100.0%			100.0%			100.0%			100.0%			100.0%			
			Number of CAT 1 work instructions in month	16	9	16	16	22	31	20	16	30	22	15	15	20	19	26	30			47
			Number of CAT 1 work instructions completed within the agreed timescales in month	16	9	16	16	22	31	20	16	30	22	15	15	20	19	26	30			47
	Defect repair on the Network Percentage of Highways CAT 2 defects completed within agreed timescales.	SA3	Percentage of CAT 2 work instructions completed on time in quarter	94.9%			94.4%			93.5%			88.0%			82.1%			91.4%			
			Number of CAT 2 work instructions in month	493	524	416	504	510	525	267	298	468	592	465	335	584	414	568	566	469	575	
			Number of CAT 2 work instructions completed within the agreed timescales in month	467	500	393	477	476	500	257	285	424	492	416	317	468	348	470	472	456	544	
	Delivery of planned safety inspections Percentage of safety inspections delivered to programme.	SA4	Percentage of safety inspections completed on time in year	99.60%			100.00%			99.80%			100%			100%			100%			
			Number of safety inspections completed on time in quarter	2 not done in July, 4 not done in Sept		1581	1229			2 not done in jan			868	1261			1596			1516		
			Number of safety inspections due in quarter (not including parkway and city centre)	1587			1229			870			1261			1596			1516			
73	Accident statistics Annual KSI (Killed or Seriously Injured) figure. For calendar year available in March	SA5	Annual KSI value						72													
			No. of fatalities						3													
			No. of seriously injured						69													

Peterborough Highway Services
Stakeholder Satisfaction Data Sheet

Measures SH1 to SH5			Q2 2018/ 19			Q3 2018/ 19			Q4 2018/ 19			Q1 2019/ 20			Q2 2019/ 20			Q3 2019/20							
Key area	Measure and description	Ref.	Data description			Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19		
Stakeholder Satisfaction	Customer Feedback Cards Positive feedback from members of the public.	SH1	Satisfaction score for quarter			88.4%			94.3%			Nil returns			Nil returns			Nil returns							
			No. of "Excellent" responses in month			16	123	39	23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
			No. of "Good" responses in month			29	112	37	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
			No. of "Satisfactory" responses in month			10	73	10	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
			No. of "Poor" responses in month			4	26	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
			No. of "Very poor" responses in month			8	16	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	NHT Survey Overall results for Theme #03: Walking/ Cycling.		SH2	Average result of 6 No. Benchmark Indicator Results (KBI 11 to KBI 16)						56% (55%)										58% (54%)					
	NHT Survey Overall results for Theme #04: Tackling Congestion.		SH3	Average result of 3 No. Benchmark Indicator Results (KBI 17 to KBI 19)						52% (50%)										51% (50%)					
	NHT Survey Overall results for Theme #05: Road Safety.		SH4	Average result of 3 No. Benchmark Indicator Results (KBI 20 to KBI 22)						55% (55%)										56% (55%)					
	NHT Survey Overall results for Theme #06: Highway Maintenance/ Enforcement.		SH5	Average result of 4 No. Benchmark Indicator Results (KBI 23 to KBI 26)						52% (49%)										54% (50%)					

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
13 January 2021	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director: Communities and Partnerships	
Cabinet Member(s) responsible:	Cllr Steve Allen, Cabinet Member for Housing, Culture and Recreation	
Contact Officer(s):	Adrian Chapman	01733 863887

CULTURE AND LEISURE SERVICES IN PETERBOROUGH

RECOMMENDATIONS	
FROM: Service Director for Communities and Partnerships	Deadline date: N/A
<p>It is recommended that Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> Notes and comments on the content of the report, and suggests additional themes to explore that may support the economic growth and sustainability of our city. 	

1. ORIGIN OF REPORT

1.1 This report is presented to the committee at their request.

2. PURPOSE AND REASON FOR REPORT

2.1 The Scrutiny Committee requested that a report is presented to them, updating them on the delivery arrangements for culture and leisure services following the ending of the council's contract with Vivacity at the end of September 2020, with a particular focus on the opportunities for supporting the economic development and growth agendas for the city.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1

Functions determined by Council:

- Tourism, Culture and Recreation
- Economic Development including Strategic Housing and Strategic Planning

2.3 Culture and leisure support all of the council's corporate priorities, but the particular focus of this report supports the priority to drive growth, regeneration and economic development most of all. A strong and ambitious culture and leisure offer will drive inward investment, increase visitor numbers, and support the broader local economy through additional spend. A vibrant culture and leisure sector will also help to increase the availability of new jobs, and help keep our population healthy, reducing the number of lost days through sickness absence across all employers.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The Council entered into a Funding and Management Agreement (FMA) dated 1st May 2010 with Vivacity Cultural and Leisure Trust under which the assets, staff and responsibility for delivering cultural and leisure services transferred to Vivacity in return for grant payments made by the Council. Services included libraries, culture and heritage venues, sports centres and swimming pools.
- 4.2 In June 2020, Vivacity served 90 Days' Notice of Termination of the Agreement on the grounds that Regulations made under the Coronavirus Act 2020 constituted a force majeure which had persisted for more than 90 days preventing performance of the services. Services set out in the Agreement therefore ceased to be provided by Vivacity at the end of September 2020. It should be noted that a strong legacy has been left by Vivacity on which we can continue to build.
- 4.3 From 1 October 2020, the services formerly delivered by Vivacity under the previous FMA have been managed by City Culture Peterborough and Peterborough Ltd, as summarised below:
- City Culture Peterborough – Arts, Culture and Heritage services
 - Peterborough Ltd – Sports and Leisure services
- City Culture Peterborough is a trading company of the City College Peterborough charitable foundation, the charitable arm of City College Peterborough. City College Peterborough is the council's own adult skills service, with the Principal jointly reporting to the chair of the governing body and the Service Director for Communities and Partnerships. Peterborough Ltd is a company wholly owned by the council as a Local Authority Trading Company.
- 4.4 The arrangements set out above are overseen via an officer partnership board, which brings together the leads from City Culture Peterborough and Peterborough Ltd, with senior council officers, and it meets monthly. The Service Director for Communities and Partnerships is the Senior Responsible Officer for the development and delivery of all services and associated strategies, and he works closely with the Cabinet Member to set out the vision and strategic direction for services going forwards. Services will be formally reviewed on a quarterly basis considering effectiveness, service usage, COVID-19 compliance, and value for money. From this the council will be able to build up a full understanding of service delivery in the COVID-19 and post COVID-19 environment to assess the ways in which people will want to access services going forwards.
- 4.5 Two important strategic documents will set out the agreed vision for culture and leisure services: (i) the existing Active Lifestyle Strategy, which will be reviewed and refreshed; (ii) a new, long-term Culture Strategy, for which development work has recommenced. Both of these documents are vital to describing the aspirations we have as a city, to demonstrating the significance we place on culture and leisure to support the city's growth and cohesion, and to attracting the levels of investment from third parties and the quality of offer that Peterborough deserves.
- 4.6 The council successfully secured funding from the national Arts Council England Culture Recovery programme to support the sustainability of cultural services as a consequence of the pandemic. A grant of £493k has been secured to support the safe reopening of venues, the development of systems, tools and content to communicate with the public and build audiences, to develop a new web presence and box office booking system, to work with community groups and artists to deliver events and activities to kick-start a cultural offering, and to set up youth panels for each service to advise on making services more engaging. A new leisure services recovery grant scheme has also recently been announced, and we are in the process of preparing our submission.
- 4.7 Given the significance of culture and leisure to the city's economy, the following section describes some of the key projects now underway:

4.7.1 **Flag Fen**

A major area of focus is the development of Flag Fen, particularly in the context of the internationally-significant Must Farm boats. This work closely links to the development of Peterborough Museum, and to work we are supporting with Whittlesey Town Council and Fenland District Council, to create an important visitor attraction on the King's Dyke Nature Reserve. Between these three attractions, an important 'string of pearls' will be created, attracting local, national and international visitors to our city.

4.7.2 **Museum and Art Gallery**

The Museum has relaunched with an art display of local artists work, from across our local communities, to celebrate Peterborough. However, we have successfully secured funding from Western Loans Art Fund for a project called 'Romancing the City', which will bring together 60 significant Romantic and Neo-Romantic works, allowing us to display many of our own paintings which normally remain in storage. This will support Peterborough Museum being perceived by more people as a venue with inspiring collections that can provide a vibrant programme, which will help greatly towards our future sustainability.

The extension of Peterborough Museum is also a project contained within our successful Towns Fund programme, and will specifically hold the Must Farm boats described above. This will bring significant visitor numbers into Peterborough city centre, and it is our intention to take this opportunity to develop a much broader heritage visitor attraction offer as part of the development of the new Culture Strategy previously referred to.

4.7.3 **Key Theatre**

We have an opportunity, through the Arts Council recovery grant, to develop at pace a new and vibrant offer for our theatre. We see the Key Theatre as an important venue in our city offering, with its strategic central location and set alongside the embankment where there is huge potential for outdoor events to be held and to collaborate with the new university. We are also working collaboratively with both the Cresset and the New Theatre to ensure that we do not compete unnecessarily for the same audiences, but instead create a diversified offer to attract visitors from both within and outside our city.

4.7.4 **Libraries**

The successful Towns Fund bid also includes a project to create a new Central Library and cultural hub in the former TK Maxx building on Bridge Street. This will enable a full relaunch of our library service, from both the new building but also across the city, with the service modernised and focussed on a far broader offer than available at present. Of particular focus will be how we can best use our libraries to support economic growth, skills development, and entrepreneurship.

4.7.5 **New Regional Pool Development**

Following an approach from the Peterborough Investment Partnership, the Council jointly funded a feasibility exercise to inform its consideration of options for the replacement of the existing Regional Pool. Specialist leisure sector consultants, SLC, produced the report and looked at a variety of potential sites for a new Pool. They carried out an appraisal of the sites comparing these with the option of retaining and renovating the existing Regional Pool. The consultants concluded that a new Pool and Leisure Centre offered better value than renovating the existing Pool which opened in 1976 and would require major investment over the next decade to ensure it remains fit for purpose.

Of the locations reviewed by the consultants it was concluded that the Pleasure Fair Meadow Car Park site, owned by the PiP, offered a suitable location for a new Pool and Leisure complex. Following the initial feasibility study, the PiP has undertaken detailed business case development work to investigate the costs and benefits of developing a Pool at Pleasure Fair Meadow whilst also retaining the bulk of car parking provision. The PiP has proposed to commission, develop and construct a new facility at Pleasure Fair Meadows and to sell the completed facility to the Council.

4.7.6 **Werrington Sports Centre and Library**

A brief and specification are being agreed currently to confirm the detail required by leisure consultants ready to start work on the full feasibility for new leisure and library provision in Werrington. This will confirm the best location for the facility following feedback from Sport England that confirmed a lack of leisure facilities within this area and the city as whole. The facility mix will include as a minimum a six lane, twenty five metre pool, a one hundred station fitness studio, two class studios, a cafe and a Library area. The development will go ahead as soon as suitable funding has been identified.

4.7.7 **Football Foundation Local Football Facility Plans**

This project is an opportunity for grant funding to be used for grass roots football, increasing participation through improvements across the city. A formal development plan has now been signed off by the council, the Football Association and the Football Foundation, with agreement for up to 50% of the available funding now able to be allocated for the main projects. There are currently seventeen priority projects for potential investment within Peterborough, and six of these are being actively pursued currently.

4.8 As can be seen, work has been developed at pace to seize the opportunities available to us to significantly scale-up our culture and leisure strategy and offer, with the intended consequence of positively impacting on Peterborough's economy. We need our offer to be fit for purpose, relevant and accessible to all, supporting our existing businesses and residents, but also attracting visitors from outside the city. We also need to show potential investors and future residents that Peterborough has a varied and exciting set of opportunities that recognise and celebrate all that is good about Peterborough.

5. **CONSULTATION**

5.1 The development of both the refresh of the Active Lifestyles Strategy and the new Culture Strategy will include extensive consultation with councillors, residents, businesses, community organisations, practitioners, clubs and societies.

6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 It is anticipated that the Committee will be reassured that there is sufficient focus being placed on the economic benefits to the work underway following the termination of the contract between Vivacity and the Council.

7. **REASON FOR THE RECOMMENDATION**

7.1 It is vital that, following a period of intense and rapid change, and in the context of the ongoing pandemic and economic uncertainty, appropriate rigour is being applied to important workstreams that will help further strengthen our economy and society.

8. **ALTERNATIVE OPTIONS CONSIDERED**

8.1 Options for the future delivery arrangements for culture and leisure services will be considered during 2021, as per the original decision to place these services with Peterborough Ltd and City Culture Peterborough.

9. **IMPLICATIONS**

Financial Implications

9.1 The Council are working with the existing Vivacity Trustees, Nene Park Trust and a set of External Auditors to close off leisure transactions as at the 30th of September and formally transfer assets to the ongoing bodies. Both Peterborough Limited and City Culture Peterborough are providing monthly accounts from November on the ongoing running costs of both services which are incorporated in the Council's overall monitoring position.

As referenced in Sections 4.6 and 4.7, the Council and its Partners are applying for available funding from both the Arts Council England Culture Recovery programme, the Sports England Recovery programme and also the Towns fund to support these services.

Legal Implications

9.2 Not applicable.

Equalities Implications

9.3 The work to refresh the Active Lifestyles Strategy and develop the new Culture Strategy will ensure that culture and leisure services are available to all, regardless of location or circumstance.

Rural Implications

9.4 The work to refresh the Active Lifestyles Strategy and develop the new Culture Strategy will ensure that culture and leisure services are available to all, regardless of location or circumstance. The specific Werrington-based project will provide important additional facilities that are more accessible to rural communities to the north and west of the city.

9.5 At this stage, the report sets out a progress update on work underway. As each specific aspect of this report develops in more detail, the questions above will need to be re-examined to ensure maximum take-up of all relevant opportunities.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

11. APPENDICES

11.1 None.

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GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
13 January 2021	PUBLIC REPORT

Report of:	Director of Law and Governance	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628

MONITORING SCRUTINY RECOMMENDATIONS

R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required. 	

1. ORIGIN OF REPORT

1.1 The Growth, Environment and Resources Scrutiny Committee agreed at a meeting held on 28 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Growth, Environment and Resources Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of the Growth, Environment and Resources Scrutiny meeting held on 7 November 2018.

7.2 Minutes of the Joint Scrutiny Committee meeting held on 11 November 2021.

8. **APPENDICES**

8.1 Appendix 1 – Recommendation Monitoring Report

RECOMMENDATION MONITORING REPORT 2020/21

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
11 NOVEMBER 2021	<p>Cllr Cereste, Cabinet Member for Waste, Street Scene and the Environment</p> <p>James Collingridge – Head of Environmental Partnerships</p> <p>Richard Pearn – Head of Waste, Resources and Energy</p>	MEDIUM TERM FINANCIAL STRATEGY 2021/22 TO 2023/24 PHASE ONE	The Joint Meeting of the Scrutiny Committees RESOLVED to recommend that the proposals for the increase in fees for the brown bin waste collection be reviewed and a cost benefit analysis be completed with a view to removing the fees altogether, the outcome of which to be provided to the Committee.	Waste slide deck received on 4 December 2020 and sent out to Committee on 4 December by D Beauchamp	Ongoing

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RECOMMENDATION MONITORING REPORT 2018/19

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
7 NOVEMBER 2018	Cllr Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	AFFORDABLE HOUSING NEED AND DELIVERY	RECOMMENDATION The Growth, Environment and Resources Scrutiny Committee RESOLVED to recommend that Cabinet examines the viability of	Please see below.	Ongoing.

			setting up a Housing Revenue Account (HRA).		
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Initial response from Cabinet Member:

“I'd be happy to recommend to Cabinet that we examine the viability of setting up a Housing Revenue Account (HRA)”.

A further update has been provided in June 2019 from the Acting Corporate Director of Resources and may be accessed via the following link:

https://cccandpcc-my.sharepoint.com/:w:/g/personal/paulina_ford_peterborough_gov_uk/EVh0dYTjnBhdEvpX2900Q-EB9kEpaX2e2ywg6Vxd1u6MyQ?e=dGA3Ac

Cabinet Meeting – 23 September 2019

Agenda Item 8. Peterborough Housing Strategy

Cabinet considered the report and RESOLVED to:

1. Note that the Cabinet Member for Housing, Culture and Recreation had commissioned an updated Housing Strategy for Peterborough.
2. Approve an application being immediately sent to the Government to set up a Housing Revenue Account as part of the Council's Housing Strategy to tackle homelessness in the City.

Update provided on 09/03/20

Following the Cabinet agreement on 23rd September 2019 to restart a Housing Revenue account within PCC and the Growth Scrutiny recommendation, delays have occurred that have set back the start date of the project.

The original business case was predicated upon borrowing from the Public Works Loan Board as a worst case scenario at a borrowing rate of around 1.8%. This would have provided funding for the introduction of a viable affordable housing service within the Council. The PWLB raised its interest rates by 1% on 9th October 2019, increasing the borrowing rate to 2.8%. This meant that the outline business case, which is over a 25 year period, has needed to be re-evaluated.

There remains the option of grant funding and to this end PCC met with Homes England, who are the funding body for grants for affordable housing outside of London. The meeting, on 9th January 2020, was positive and PCC were encouraged to put forward their proposals. There has been a range of grant options

available. However, they are all coming to the end of their cycle and Homes England made us aware that the new administration is working on a revised set of initiatives for housing funding.

While they were not yet aware of the details of these initiatives, the information they have is that there is likely to be funding available.

We are therefore awaiting the publication of the details of any new government housing funding plans.

Decision added to Forward Plan - Decision to re-establish a Housing Revenue Account - KEY/16NOV20/03

Currently scheduled for 15 March 2021 Cabinet meeting.

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GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	AGENDA ITEM No. 8
13 JANUARY 2021	PUBLIC REPORT

Report of:	Interim Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: David Beauchamp, Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Growth, Environment and Resources Scrutiny Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Growth, Environment and Resources Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

- ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 2 February 2021.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 4 JANUARY 2021

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 2 FEBRUARY 2021

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@pe terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>2. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Cris Green, Commissioner for Learning Disabilities & Autism, 0793261226 6419, cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>3. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>December 2020</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Val Thomas, Consultant in Public Health Val.Thomas@cambridge-shire.gov.uk 01223 703264/ 07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>4. Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	<p>Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk</p>	<p>Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance</p>
<p>5. Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01 Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>6. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02 The Council has previously received funding of £362.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 15 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £650k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £1,012,400. Approval is required for contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West Ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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7. 97	<p>Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02</p> <p>To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempstead</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

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8. 98	<p>Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01 – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>9. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02 To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders. Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p>	<p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>10. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01 Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peteborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

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101	<p>11. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02 Approval to dispose of former playing fields and Angus Court</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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12.	<p>Approval for Framework for Early Intervention and Prevention Services KEY/27APR20/02 - Approval for Pseudo Framework for the commissioning of Early Intervention and Prevention Services in Peterborough</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>March 2021</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sarah Bye, Senior Commissioner for Early Intervention and Prevention. Email: sarah.bye@camb ridgeshire.gov.uk Tel: 07468 718793</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
13.	<p>Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order – KEY/11MAY20/01 The current PSPO for Millfield, New England, Eastfield and Embankment expires in July 2020. Orders can be extended for a further 3 years provided that they are reviewed and extended prior to the order expiring. This decision request will consider the enforcement levels of the current order carried out in the last 3 years, current crime and anti-social behaviour levels for the order area and the outcomes of the consultation with the public and interested parties.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central , North, Park and East Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>A consultation will be carried out with the Police & Crime Commissioner, Chief Constable, Ward Councillors, Key Interested Parties directly. A 28 day public consultation will be made available to the public and all other interested parties online on the council's website, with hard copies available on request.</p>	<p>Laura Kelsey, Senior Problem Solving Officer, T: 01733 453563 laura.kelsey@pet erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>14. Award of Community Alarm (Lifeline) Contract to commence 1/4/2021 – KEY/8JUN20/01 Award of Lifeline contract to successful bidder following formal procurement process.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p> <p>Public consultation through PCC medium term financial strategy 2020-21</p>	<p>Diana Mackay, Commissioner. diana.mackay@cambridgeshire.gov.uk, 07879 430819</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>15. Supply of Agency Staff to the Council – KEY/8JUN20/02 Framework Agency contracts for the supply of staff to the Council expire in September 2020. This process puts in place a replacement set of contract(s).</p>	<p>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p> <p>Normal Contract, no further consultation required further than affected internal stakeholders</p>	<p>Pete Carpenter, Acting Corporate Director Resources, 01733 452520, peter.carpenter@peterborough.gov.uk</p>	<p>Analysis of options and recommended solution</p>
<p>16. Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03 - Acquisition of a freehold property for a community hub.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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17.	<p>Mental Health and Autism (Adults) Accommodation Framework - KEY/20JUL20/03 The Award of a Framework for the provision of accommodation based support for Adults with Mental Health needs and/or Autism.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>No further consultation undertaken</p>	<p>Sarah Bye, Senior Commissioner, Tel:07468 718793, Email: sarah.bye@camb ridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>18. Approval for contract to be awarded to Skanska to deliver detailed design and full business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme - KEY/17AUG20/03 The Council has previously received funding of £352.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £500k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £852.4k. Approval is required for the contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Hargate & Hempsted Ward and Orton Longueville Ward</p>	<p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, Tel: 01733 317465, Email: lewis.banks@pet erborough.gov.uk</p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 5 August 2020 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p>

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19.	<p>Tender for the services of the Dementia Resource Centre Peterborough - KEY/17AUG20/04 - The re-procurement of the Dementia Resource Centre and its services</p>	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health	December 2020	Health Scrutiny Committee	All Wards	Consultations with internal and external stakeholders have taken place	Jaynee Ramsurun, Assistant Commissioner - Mental Health, Tel: 07881 500 801 Email: Jaynee.ramsurun@cambridgeshire.gov.uk	Service specification, Cambridge and Peterborough Dementia Strategy
20. 106	<p>Purchase of new Fleet and Plant for Environment Base Services – KEY/31AUG20/04 Approval for Capital funding to be released from the capital programme to fund the purchase of new fleet and plant for delivering Environment Base Services delivered by Peterborough Limited.</p>	Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment	December 2020	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Kitran Eastman, Managing Director, Peterborough Ltd kitran.eastman@peterboroughlimited.co.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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21.	<p>8 month extension to the Interim, Respite and Reablement beds in Peterborough – KEY/14SEP20/01</p> <p>The Interim, Respite and Reablement beds in Peterborough are due to expire on 31/03/2021. An extension to 27/11/2021 is requested in order to allow an assessment and redevelopment of a new step up/step down service to reduce hospital admission and facilitate hospital discharge.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>None - not needed at this stage</p>	<p>Alison Bourne, Commissioner, Tel: 01223 703584 Email: alison.bourne@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
22.	<p>Pupil Forecasts – Adoption of Multipliers for Forecasting Education Provision Arising from New Developments – KEY/28SEP20/01</p> <p>To approve the adoption of child yield multipliers which are one of the forecasting tools used in the planning of education provision in new and expanding communities and inform.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>December 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>None specifically. This is a forecasting tool but part of the work to develop it involves surveying recent new communities e.g. The Hamptons, Paston and Cardea</p>	<p>Clare Buckingham, Strategic Education Place Planning Manager for Cambridgeshire and Peterborough, 01223 699779 clare.buckingham@cambridgeshire.gov.uk</p>	<p>Methodology Paper from Business Intelligence Service will be an Appendix to the Report</p>

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23.	<p>Disposal of Whitworth Mill – KEY/28SEP20/02 The decision concerns a proposal to sell Whitworth Mill to an under bidder following the withdrawal of the previous bidder.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>Relevant internal and external stakeholders. The proposal to dispose of the property was subject to an open market bidding process from November 2019 to January 2020</p>	<p>Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk</p>	<p>Property Agents report</p>
24. 80108	<p>Proposed transfer of the management for the Energy Hub from the CPCA to PCC – KEY/28SEP20/03 The Energy Hub is one of five hubs created and funded by Central Government, which aims to advance new energy schemes, energy saving programmes, carbon reduction and promote renewables. One of the partners of the Hub is required to act as the coordinating and employing organisation. Until now this has been the CPCA, but subject to agreeing suitable terms it is intended that this role will pass to PCC.</p>	<p>Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and the Environment</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Elliot Smith, Commercial Manager - Smart Energy, Infrastructure and Regeneration, elliott.smith@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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25.	<p>Agency Worker extensions – KEY/28SEP20/04 Authority to extend the current corporate frameworks with agency worker providers for social care, and extend with Reed via the MSTAR framework for the provision of non-social care agency workers.</p>	<p>Councillor David Seaton, Cabinet Member for Finance</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. Legal and Procurement</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
26.	<p>Sale of the freehold of the London Road Stadium and the Allia Business Centre – KEY/12OCT20/01 Sale of the freehold of the London Road Stadium and the Allia Business Centre</p>	<p>Councillor David Seaton, Cabinet Member for Finance</p>	<p>January 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Fletton and Stangr ound</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pete Carpenter, Acting Corporate Director Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>27. Re-commission Children and Young People's Emotional Wellbeing and Mental Health Services in Peterborough and Cambridgeshire – KEY/16NOV20/01 To approve a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group for the delivery and Children and Young People's Emotional Wellbeing and Mental Health Services.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>February 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helen Andrews, Children's Commissioner, 01223 728577 Helen.Andrews@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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28.	<p>Heads of Terms for Peterborough's Towns Fund Investment Plan – KEY/16NOV20/02</p> <p>The Cabinet will be asked to agree the terms of an award of funding from the UK Government in support of the projects set out in Peterborough's submission to the Towns Fund</p>	Cabinet	18 January 2021	Growth, Environment and Resources Scrutiny Committee	All Wards	There was consultation via the Towns Board prior to submission of the bid. Further consultation will be undertaken once it is known which projects are to be supported by the Government	Dave Anderson 01733 452468 Dave.Anderson@peterborough.gov.uk	Letter of award from Government may contain some exempt clauses.
29.	<p>Decision to re-establish a Housing Revenue Account - KEY/16NOV20/03</p> <p>The decision recommended is that the Council agrees to re-establish a Housing Revenue Account, enabling the authority to begin a programme of housing development and acquisition of affordable social housing to meet local housing need.</p>	Cabinet	15 March 2021	Growth, Environment and Resources Scrutiny Committee	All Wards	This decision follows and earlier decision of the Council to explore the option of re-opening the Housing Revenue Account. The decision to move forward with the proposal has been shared with local Housing Associations for comment.	Mohamed Hussein, mohamed.hussein@peterborough.gov.uk, 07866474953	Housing Revenue Account Business Case.

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30.	<p>Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS - KEY/7DEC20/01 - Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS for all Education and social care transport procurement.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>March 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Agreed at RIT Board and Joint Commissioning Board</p>	<p>Bryony Wolstenholme - Passenger Transport Operations Tel: 01733 317453 Email: bryony.wolstenholme@peterborough.gov.uk</p>	<p>Joint Commissioning Board decisions 25.08.2020/ RIT Board 19.02.2020</p>
31.	<p>Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - KEY/7DEC20/02 - Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - Business Transformation & Strategic Improvement Service Support element</p>	<p>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Christ Yates, Finance, 01733 452527, chris.yates@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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32.	<p>Approval of City Parking Strategy – KEY/21DEC20/01 Cabinet approval is sought for the findings and recommendations of a City Parking Strategy commissioned by the Council from external subject matter experts Royal Haskoning.</p>	Cabinet	1 Feb 2021	Growth, Environment and Resources Scrutiny Committee	All City Centre Wards	Consultation has not yet commenced	Dave Anderson Interim Development Director, 01733 452468 Dave.Anderson@Peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
33. 113	<p>Mechanism selected for the supply of agency workers – KEY/21DEC20/02 – Options appraisal being undertaken for the Council's future supply of agency workers beyond expiry of the current contracts. This decision recommends the option that should be taken forward in the long term.</p>	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation	December 2020	Growth, Environment and Resources Scrutiny Committee	N/A	Legal, procurement, market analysis.	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>34. Procurement of 22 one bedroom flats for the accommodation of people who have previously been rough-sleepers – KEY/04JAN21/01 - The decision is to approve the use of £625K capital grant towards the purchase of 22 one bedroom flats. There is a further decision to approve borrowing of up to £1,675,000 from Public Works Loan Board towards the purchase of the 22 one bedroom flats.</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>March 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation with MHCLG and Homes England</p>	<p>Mohamed Hussein Interim Director of Housing: Needs and Supply, Tel:07866 474953, Email: mohamed.hussein@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>35. Note the approval by the Combined Authority of £800k capital grant to PCC to develop a “Cafe Culture” in the City - KEY/04JAN21/02 - Note the successful collaboration with the local business community which enabled the successful CPCA grant application. To recognise the potential for the cafe culture project to alter the fortunes of the city Approve the Capital Review Group recommendation to support the project with £183k capital funding Authorise the Director of Law and Governance in consultation with the Acting Corporate Director Resources, to enter into such legal agreements as may be required to give effect to the recommendation above and the development and operation of the cafe culture project in the city centre including a grant agreement with CPCA and any property agreements</p>	<p>Councillor David Seaton, Cabinet Member for Finance</p>	<p>Jan 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Ongoing consultation with businesses in the city, including surveys and face to face engagement</p>	<p>Jay Wheeler, Economic Development, Tel: 07951 942995, Email: jay.wheeler@pete.rborough.gov.uk</p>	<p>CMDN Build Back Better: Cafe Culture Project</p>

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<p>36. Housing Related Support Grant Agreements 2021/2022 – KEY/04JAN20/03 - The award of specific grants for Housing Related Support, which will be funded through the Housing Related Support Programme (formerly Supporting People Programme), to the following organisations for the period of 12 months, 1 April 2021 to 31 March 2022: Longhurst Group (formerly Axiom Housing Association) – Hostel Accommodation and Drop-in Services Cross Keys Homes – Hostel Accommodation Cambridgeshire & Peterborough YMCA – Hostel Accommodation Peterborough Women’s Aid – Refuge Service Futures Housing Group – Hostel Accommodation Home Group – Hostel Accommodation</p>	<p>Councillor David Seaton, Cabinet Member for Finance</p>	<p>January 2021</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Russ Carr, Care & Repair Manager Email:russ.carr@peterborough.gov.uk Tel: 07920 160806</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>37. Approval to enter into Section 256 / Section 75 for Youth Offending Service - 04 Psychology provision - KEY/04JAN21/04 - This decision is to seek approval to enter a Section 256 agreement with the Cambridgeshire and Peterborough Clinical Commissioning Group for income for the YOS Psychology Service. It will also seek approval to enter a Section 75 agreement for Cambridgeshire and Peterborough Foundation Trust to provide the YOS Psychology Service.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>January 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Laura Fordham, Assistant Commissioner in the Children's Commissioning Team Email: laura.fordham@peterborough.gov.uk, Tel:07984 647160</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>118</p> <p>38. Transfer of undertaking relating to Local Transport Functions, from Peterborough City Council to the Cambridgeshire and Peterborough Combined Authority - KEY/04JAN21/05 - Return by way of transfer to Cambridgeshire and Peterborough Combined Authority (CPCA) of the local transport functions (set out at Article 8 of the Cambridgeshire and Peterborough Combined Authority Order 2017 (SI 2017/251)) which were delegated to Cambridgeshire County Council and Peterborough City Council by way of the CPCA Board Decision of 29.01.2020. The delegation ends on 31 March 2021, after which the undertaking will be delivered by the Cambridgeshire and Peterborough Combined Authority.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Charlotte Palmer, Group Manager - Highways and transport, Tel:01733 453538, Email: charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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39.	<p>Support for the sustainability of the Adult Social Care market – KEY/18JAN21/01</p> <p>1. Approve an additional expenditure to the Adult Social Care market providers in 2020/21 to help with service sustainability.</p> <p>2. Delegate the implementation of service sustainability payments to the Corporate Director, People and Communities</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>January 2021</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gurdev Singh, Head of Service, P&C Commissioning. M: 07747 455016 gurdev.s.r@cambbridgeshire.gov.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
40.	<p>Purchase of a property in Peterborough City Centre to be used for housing – KEY/18JAN21/02</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>January 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation is in its early stages as commercial negotiations are still in progress.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@pete.rborough</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>41. Approval for contract to be awarded to Skanska to deliver detailed design and full business case for Eastern Industries access improvement scheme – KEY/18JAN21/03</p> <p>The Council has previously received funding of £319k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case for Eastern Industries access improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £531k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £850k. Approval is required for the contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Meeting minutes confirming award and Strategic Outline Business Case detailing objectives and proposals of scheme to be delivered.</p>

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42.	<p>Novation of the IS Highways Service from Skanska to M Group Services – KEY/18JAN21/04</p> <p>Permission is sought to honour the Novation of contracts from Skanska to M Group Services following its acquisition</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, Email: charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>43. Affordable Warmth Strategy 2021 - 2025 & the Housing Renewals Policy 2021 – 2024 - KEY/18JAN21/05 - This CMDN seeks the Cabinet Member for Adult Social Cares' approval of the Affordable Warmth Strategy 2021 – 2025 which sets out the schemes, to tackle fuel poverty for the vulnerable and low income residents. In addition, approval is sought to adopt the refreshed Housing Renewals Policy 2021 - 2024 to provide assistance to vulnerable householders. The Policy also details the circumstances in which persons will be eligible for assistance and how the amount of any assistance will be calculated. The Policy explains the conditions that will apply to the provision of assistance and how and in what circumstances any assistance made may be repaid.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Both documents on the Consultation pages of website until 31/12/2020</p>	<p>Sharon Malia, Housing Programmes Manager, Tel:07920 160632 Email: sharon.malia@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None.							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							

PREVIOUSLY ADVERTISED DECISIONS

<i>DECISION REQUIRED</i>		<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1.	<p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>December 2020</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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2.	<p>Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, tristram.hill@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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3.	<p>Modern Slavery Statement To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Amy.brown@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
4.	<p>Leisure Facility Options Appraisal - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>None at this stage</p>	<p>Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>5. Adoption of Housing Related Support Commissioning Strategy - A Housing Related Support Strategy is being developed for Peterborough and Cambridgeshire. This will set out the commissioning intentions for Housing Related Support Services and identify the commissioning priorities for 2021/22. Once adopted an Action plan will also be developed to monitor implementation.</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>N/A</p>	<p>Lisa Sparks, Commissioner - Housing Related Support, Tel: 07900163590, Email: lisa.sparks@cambridgeshire.gov.uk</p>	<p>Housing Related Support Strategy, Cambridgeshire and Peterborough</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
6.	COVID Local Economic Recovery Strategy (LERS) - Comment on the draft strategy prepared by Cambridgeshire and Peterborough Combined Authority (CPCA)	Cabinet	December 2020	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Tom Hennessy (tom.hennessy@opportunitypeterborough.co.uk) and Steve Cox (steve.cox@peterborough.gov.uk)	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>7. Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>December 2020</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, 07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?Id=22331&PlanId=395&RPID=0</p>

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131	8. Selective Licensing of Private Rented Property - Approval to consult on Selective Licensing of Private Rented Property	Cabinet	1 February 2020	Adults and Communities Scrutiny Committee	All Wards	Minimum of 10 week public consultation with persons likely to be affected by the designation and consider any representations made in accordance with the consultation	Kerry Leishman, Head of Operations for Environmental Health & Licensing Tel: 01733 453502 Email: kerry.leishman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
	9. Joint PCC and CCC IT Service Management System To approve the procurement of a new joint Peterborough City Council [PCC] and Cambridgeshire County Council [CCC] IT Service Management [ITSM] system.	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation	January 2021	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders. G-Cloud Procurement Process	Damian Roberts, Project Manager. T: 07485 594522 E: damian.roberts@peterborough.gov.uk	CMDN and PID

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<p>10. Marshfields Special School Redesignation Decision – A decision on whether or not Marshfields Special School should be redesignated from Moderate Learning Difficulties to Learning Difficulties.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>February 2021</p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>Statutory process as outlines in the Prescribed Alterations Guidance for Maintained Schools has been followed. This included a 4 week formal consultation period and an online consultation evening.</p>	<p>Rachael Pinion, Area Education Officer for Peterborough, 07788389703, rachael.pinion@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							

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Draft Growth, Environment and Resources Scrutiny Committee Work Programme 2020/2021

Updated: 12 November 2020

Meeting Date	Item	Indicative Timings	Comments
<p>28 SEPTEMBER 2020 <i>Draft Report 9 September</i> <i>Final Report 16 September</i></p>	<p>Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2019/2020</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
	<p>COVID-19 Response and Recovery This report updates the Committee on the work undertaken by Place and Economy in response to the Covid-19 crisis and the impact of the crisis on services.</p> <p>Contact Officer – Steve Cox</p>		
	<p>Review – Task and Finish Group to Inform the Development of an Air Quality Ambition Statement Action Plan This report provides an opportunity for the Committee to review progress on the outcomes of the Task and Finish Group.</p> <p>Contact Officer: Charlotte Palmer</p>		
	<p>Opportunity Peterborough This report provides an update on the activities and achievements of Opportunity Peterborough; to provide an overview of the opportunities and challenges that face the company in the very near future; and to provide information to the Committee for its consideration regarding the continued funding of the company.</p>		

	<p>Contact Officer: Tom Hennessy</p>		
	<p>Suspension of Affixing Council Seal Legal Documentation The purpose of this report is for the Growth, Environment and Resources Scrutiny Committee note the decision taken by the Chief Executive under Part 4, Section 4.6.1 of the constitution, which permits the Chief Executive to undertake emergency action.</p> <p>Contact Officer: Israr Ahmed</p>		
	<p>Review Of 2019/2020 And Work Programme For 2020/2021 To review the work undertaken during 2019/20 and to consider the work programme of the Committee for 2020/2021</p> <p>Contact Officer: Paulina Ford, Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
<p>10 NOVEMBER 2020 <i>Draft Report 22 October</i> <i>Final Report 29 October</i></p>	<p>Portfolio Progress Report - Cabinet Member for Waste, Street Scene and the Environment This report provides the Growth, Environment and Resources Scrutiny Committee with overview service reviews and provides updates on the progress of items</p>		

	<p>under the responsibility of the Cabinet Member for Waste, Street Scene and the Environment.</p> <p>Contact Officer: James Collingridge / Charlotte Palmer / Steve Cox</p>		
	<p>Rural Estates Update This report is presented at the request of the Committee to provide an update on the rural estate</p> <p>Alex Gee / Felicity Paddick</p>		
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
	<p>Work Programme 2020/2021 To consider the Work Programme for 2020/2021</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		

<p>11 NOVEMBER 2020 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2021/22 to 2023/24 -</p> <p>Contact Officer: Peter Carpenter</p>		
<p>13 JANUARY 2021 <i>Draft Report 16 December</i> <i>Final Report 23 December</i></p>	<p>Portfolio Progress Report for the Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>This report is provided to update the Scrutiny Committee on the progress of items under the responsibility of the Cabinet Member for Strategic Planning and Commercial Strategy and Investments.</p> <p>Contact Officer: Steve Cox</p>		
	<p>Culture and Leisure Services in Peterborough</p> <p>This report updates the Committee on the delivery arrangements for culture and leisure services following the ending of the council's contract with Vivacity at the end of September 2020, with a particular focus on the opportunities for supporting the economic development and growth agendas for the city.</p> <p>Contact Officer: Adrian Chapman</p>		
	<p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p>		

	<p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
	<p>Work Programme 2020/2021 To consider the Work Programme for 2020/2021</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
<p>10 FEBRUARY 2021 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2021/22 to 2023/24 -</p> <p>Contact Officer: Peter Carpenter</p>		
<p>10 MARCH 2021 <i>Draft Report 19 February</i> <i>Final Report 26 February</i></p>	<p>Portfolio Progress Report for the Cabinet Member for Digital Services and Transformation to include the Serco Annual Report and updates on CityFibre and 5G.</p> <p>Contact Officer: Sue Grace</p>		
	<p>Place and Economy Covid-19 Update</p> <p>Contact Officer: Steve Cox</p>		
	<p>E Scooter Review</p> <p>Contact Officer: Charlotte Palmer</p>		

	<p>Portfolio Progress Report for the Cabinet Member for Finance / NPS Annual Report</p> <p>Contact Officer – Pete Carpenter</p>		
	<p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p>		
Pending for 2020/2021	<p>One-year review of Task and Finish Group to Review Fly-Tipping and Waste Policy</p> <p>Contact Officer: James Collingridge / Richard Pearn</p>		
	<p>12 month review – Task and Finish Group to Inform the Development of an Air Ambition Statement Action Plan</p>		
	<p>Mass Transit Review</p>		
	<p>March – Peterborough City Council’s Long Term Approach to Encouraging Use of Sustainable Modes of Transport.</p>		

	Active Lifestyles Strategy Contact Officer – Adrian Chapman		
	Decision to re-establish a Housing Revenue Account Contact Officer – Mohamed Hussein		Briefing note – after January Cabinet.

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